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SANTA BARBARA • SANTA CRUZ

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OFFICE OF THE EXECUTIVE VICE PRESIDENT  
CHIEF FINANCIAL OFFICER

OFFICE OF THE PRESIDENT  
1111 Franklin Street  
Oakland, California 94607-5200

May 11, 2009

**Chancellors**

**Lawrence Berkeley National Laboratory Interim Director  
Executive Vice President Business Operations**

RTN  
 into to NB  
 CABINET

\*DA  
 \*4012109  
 \*TEL: 1111

Re: Authority to Designate Home Loan Program Eligibility under the Senior Management Group Salary and Appointment Policy

I am writing to formally notify you of new authority granted to you due to revisions to the Senior Management Group (SMG) Salary and Appointment Policy approved at the March 2009 Regents meeting. The Salary and Appointment Policy is available at:

[http://atyourservice.ucop.edu/employees/policies\\_employee\\_labor\\_relations/smg\\_hr\\_policies.html](http://atyourservice.ucop.edu/employees/policies_employee_labor_relations/smg_hr_policies.html)

One of the policy revisions is the addition of section III M., which authorizes the Chancellors, the Laboratory Director or the Executive Vice President – Business Operations (for the Office of the President) to designate eligibility for participation in the University Home Loan Programs for existing SMG members when the loan meets all other Home Loan Program guidelines.

Previous policy required that the Regents approve all SMG eligibility requests. Home Loan Program eligibility for newly hired Senior Management Group employees will continue to require Regental approval of the employee's appointment and compensation package.

This authority may not be re-delegated – eligibility may only be designated by the Chancellor, the Laboratory Director, or the Executive Vice President – Business Operations.

The Office of Loan Programs has developed a procedure for implementing the new approval requirements, including the enclosed form. The campus or LBNL housing programs representative will complete the form and obtain the appropriate signature.

I also want to inform you of the newly required reporting mechanism which provides for the Office of Loan Programs to include statistics on SMG loans in the annual report to the Regents entitled *University of California Annual Report on University Housing Assistance Programs*.

Sincerely,

[Redacted signature]

Peter V. Taylor  
Executive Vice President – Chief Financial Officer

Enclosure

cc: Vice Chancellors – Administration  
Vice President Broome  
Assistant Vice President Sampson  
Director Larsen