



**Nicholas B. Dirks**  
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January 6, 2014

VICE CHANCELLOR – REAL ESTATE

**RE: Delegations of Authority held by the former Vice Chancellor – Facilities Services**

This is to confirm that all Presidential delegations of authority formerly held by the Vice Chancellor – Facilities Services (listed below) are now delegated to the position of Vice Chancellor – Real Estate, effective January 11, 2014. Any re-delegations by the former Vice Chancellor – Facilities Services are to remain in force until such time as you rescind or reassign said delegations.

Delegation ID	Title / URL	Description/Comments	Re-delegated To
DA 606	Approve siting of individual buildings or projects <a href="http://policy.ucop.edu/files/da/da0606.html">http://policy.ucop.edu/files/da/da0606.html</a>	Authority to approve the siting of individual buildings or projects, provided that their locations are generally in accordance with a long-range development plan previously approved in principle by the Board, and to approve the siting of individual buildings or projects on University properties, such as field stations or research stations, which may not be covered by approved long-range development plans.	Associate Vice Chancellor – Project Management (Currently Rob Gayle)

Delegation ID	Title / URL	Description/Comments	Re-delegated To
DA 693	Solicit and accept or execute extramural grants and contracts for construction of facilities <a href="http://policy.ucop.edu/files/da/da0693.html">http://policy.ucop.edu/files/da/da0693.html</a>	These actions shall be in accordance with the Grants Procedures published in the Facilities Manual.	Associate Vice Chancellor – Project Management (Currently Rob Gayle)
DA 856	Enter into and execute agreements pertaining to purchase of utilities commodities and services <a href="http://policy.ucop.edu/files/da/da0856.html">http://policy.ucop.edu/files/da/da0856.html</a>		No re-delegation on record
DA 1058	Execute agreements <a href="http://policy.ucop.edu/files/da/da1058.html">http://policy.ucop.edu/files/da/da1058.html</a>	Delegation for filming program only	Assistant Vice Chancellor – Real Estate Services (Currently Robert Hatheway)
DA 2220	Agreements for Executive architects, executive landscape architects, and executive and consulting engineers <a href="http://policy.ucop.edu/files/da/da2220.pdf">http://policy.ucop.edu/files/da/da2220.pdf</a>	Authority for projects with approved budgets with a total individual project cost not exceeding \$60,000,000, subject to design and design professional requirements set out in the University Facilities Manual.	Associate Vice Chancellor – Project Management (Currently Rob Gayle)
DA 2231	Authority to negotiate, approve and execute University-related real property rental agreements (leases) <a href="http://policy.ucop.edu/files/da/da2231.pdf">http://policy.ucop.edu/files/da/da2231.pdf</a>	Risk Services must approve indemnification language	<ul style="list-style-type: none"> <li>Assistant Vice Chancellor – Real Estate Services: Lease duration 10 years, annual consideration not to exceed \$500,000 (Currently Robert Hatheway)</li> <li>Manager – Real Estate Services: Lease duration 5 years, annual consideration not to exceed \$350,000 (Currently Helen Levay)</li> </ul>
DA 2232	Authority to negotiate, approve and execute licenses for use of real property <a href="http://policy.ucop.edu/files/da/da2232.pdf">http://policy.ucop.edu/files/da/da2232.pdf</a>	Risk Services must approve indemnification language	<ul style="list-style-type: none"> <li>Assistant Vice Chancellor – Real Estate Services: Lease duration 10 years, annual consideration not to exceed \$500,000 (Currently Robert Hatheway)</li> <li>Manager – Real Estate Services: Lease duration 5 years, annual consideration not to exceed \$350,000 (Currently Helen Levay)</li> </ul>

Delegation ID	Title / URL	Description/Comments	Re-delegated To
DA 2233	Authority to negotiate, approve and execute real property easements and rights of way <a href="http://policy.ucop.edu/files/da/da2233.pdf">http://policy.ucop.edu/files/da/da2233.pdf</a>	Specific parameters set out in the delegation	<ul style="list-style-type: none"> <li>• Assistant Vice Chancellor – Real Estate Services (Currently Robert Hatheway)</li> <li>• Manager – Real Estate Services (Currently Helen Levay)</li> </ul>
DA 2564	Authority for bid solicitation and execution of construction contracts <a href="http://policy.ucop.edu/files/da/da2564.pdf">http://policy.ucop.edu/files/da/da2564.pdf</a>	Restrictions set out in the delegation	<ul style="list-style-type: none"> <li>• Associate Vice Chancellor – Project Management (currently Rob Gayle)</li> <li>• Director – Contracts Administration (currently Mike Cole)</li> <li>• Contracts Manager: documents up to \$200,000 (Currently Theresa Cerney)</li> <li>• Contracts Administrator: documents up to \$100,000 (Currently Martha Mendoza, David Hunsberger, Pam Sasagaw, Jennifer Aquino)</li> <li>• Contracts Administrator: documents up to \$50,000 (Currently Donald King, Amanda Palmquist)</li> <li>• Contracts Analyst: documents up to \$50,000 (Currently Catherine Dang)</li> </ul>
DA 2574	Authority to approve amendments to the capital improvement program and make transfers of funds <a href="http://policy.ucop.edu/files/da/da2574.pdf">http://policy.ucop.edu/files/da/da2574.pdf</a>	Minor capital improvement projects (total project cost not to exceed \$750,000) only	No re-delegation on record
DA 2575	Authority to approve project design <a href="http://policy.ucop.edu/files/da/da2575.pdf">http://policy.ucop.edu/files/da/da2575.pdf</a>	Total project costs not to exceed \$10,000,000	No re-delegation on record
G-38	Tax Exemption and Refund Claim Filing for Property Leased by the University <a href="http://policy.ucop.edu/doc/3420352/RFB_G_38">http://policy.ucop.edu/doc/3420352/RFB_G_38</a>		No re-delegation on record

Any re-delegation of the above authorities must be in writing, with a copy to the Campus Delegations of Authority Coordinator. Please contact Campus DA Coordinator Janice Hing in the Office of Ethics, Risk and Compliance Services at 643-9318 or [jhing@berkeley.edu](mailto:jhing@berkeley.edu) with any concerns or changes you may have regarding these delegations of authority.

All Best,



Nicholas Dirks

cc: Vice Chancellor John Wilton  
Chief Campus Counsel Chris Patti  
Associate Chancellor Linda Williams  
Chief Audit Executive Wanda Lynn Riley  
Campus DA Coordinator Janice Hing

## DELEGATION OF AUTHORITY

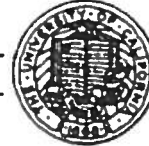
Title: Approval of Siting of Individual Buildings or Projects  
Authority Delegated to: Chancellors, Laboratory Directors, Vice President  
Source of Delegation: Section 100.4(z) of the Standing Orders of The  
Regents  
Effective Date of Delegation: Saxon letter April 17, 1978

Delegation

". . . The President is authorized to approve the siting of individual buildings or projects, provided that their locations are generally in accordance with a long range development plan previously approved in principle by the Board, and to approve the siting of individual buildings or projects on University properties, such as field stations or research stations, which may not be covered by approved long range development plans."

UNIVERSITY OF CALIFORNIA SYSTEMWIDE ADMINISTRATION

BERKELEY • DAVIS • IRVINE • LOS ANGELES • RIVERSIDE • SAN DIEGO • SAN FRANCISCO



SANTA BARBARA • SANTA CRUZ

Office of the President

RECEIVED BY  
CHANCELLOR'S OFFICE

BERKELEY, CALIFORNIA 94720

April 17, 1978

CHANCELLORS  
DIRECTOR BATZEL  
DIRECTOR SESSLER  
VICE PRESIDENT KENDRICK


DUPLICATE COPY FOR *mmms*  
Action copy w/ *RAK/ah*  
Info copy to *REGENT*  
Info copy to *REGENT*  
Info copy to *REGENT*

Delegation of Authority—Approval of Siting of Individual Buildings or Projects

Effective immediately, the following authority granted to the President of the University and set forth in Section 100.4(z) of the Standing Orders of The Regents is delegated to you in your areas of jurisdiction:

100.4 Duties of the President of the University.

.....  
(z) The President is authorized to approve the siting of individual buildings or projects, provided that their locations are generally in accordance with a long range development plan previously approved in principle by the Board, and to approve the siting of individual buildings or projects on University properties, such as field stations or research stations, which may not be covered by approved long range development plans.  
.....

Exercise of this authority shall be subject to such rules and regulations as may be established from time to time by Systemwide Administration. If any of the authority referred to above is redelegated by you, such redelegation shall be in writing with copies furnished to the Secretary of The Regents and the Assistant President--Coordination and Review. Any such redelegation shall be subject to regulations and reporting requirements established by Systemwide Administration, and shall also be subject to conditions at least as restrictive as, but which may be more restrictive than, the conditions of this delegation to you.

INTERNAL CORRESPONDENCE

Chancellors  
Director Batzel  
Director Sessler  
Vice President Kendrick

April 17, 1978  
Page two

This delegation supersedes the following documents as they relate to the approval of siting of individual buildings or projects:

1. Delegation of Authority to Chancellors, May 23, 1966, "Appointment of Architects, Approval of Building Plans and Siting of Individual Buildings."
2. Delegation of Authority to Chancellors, July 15, 1966, "Architectural and Engineering Appointments and Approval of Designs."
3. Delegation of Authority to Acting Special Assistant Hobson, June 28, 1977, "Approval of Siting of Individual Buildings or Projects."



David S. Saxon  
President

cc: Members, President's Administrative Council  
Principal Officers of The Regents

Superseded: Lakan memo 4/12/28. X 315  
x 100 - 5  
DUBC

Office of the President

May 23, 1966

CHANCELLORS:

Re: Appointment of Architects, Approval of Building Plans and Siting of Individual Buildings

Effective June 1, 1966 and subject to regulations and reporting requirements which may be established from time to time by the Vice President - Physical Planning and Construction, the following authority granted to the President of the University by the By-Laws and Standing Orders of the Regents and Appendix B thereto, is hereby delegated to Chancellors within their areas of jurisdiction. Delegations 4), 5), and 6) as set forth in my letter of July 13, 1965 are hereby rescinded.

Except when the Board of Regents or the President otherwise specifically has directed, Chancellors are authorized:

1. To appoint and to execute necessary agreements with executive architects, executive landscape architects, and engineers for approved projects, except that no appointment of the consulting architect for a campus to the position of executive architect on the same campus shall be made without the approval of the Board.
2. To approve building plans and to solicit bids in connection with approved projects.
3. To approve the siting of individual buildings in accordance with, and not deviating substantially from, a long-range development plan previously approved by the Board.

It should be noted that, in accordance with the provisions of Article V, Section 4 of the Standing Orders: "The General Counsel shall prepare and approve all . . . contracts, agreements . . . and other documents relating to the business of the Corporation." This requirement, as indicated in my memorandum of November 3, 1964 to Chief Campus Officers and University-wide Administrative Officers, does not apply to documents already approved as to form by the General Counsel, provided no change in the approved form has been made.

If any of the authority referred to herein is redelegated by you, such redelegation shall be in writing with copies furnished to the Vice President - Physical Planning and Construction and to the Secretary of the Regents. Any such redelegation must be made subject to regulations and



Chancellors  
May 23, 1966  
Page Two

reporting requirements established by the Vice President - Physical Planning and Construction and also subject to conditions at least as restrictive as, but which may be more restrictive than, the conditions of this delegation to you.

  
Clark Kerr

cc: University-wide Administrative Officers