

DA 2220



Nicholas B. Dirks  
CHANCELLOR  
PROFESSOR OF HISTORY  
PROFESSOR OF  
ANTHROPOLOGY

200 California Hall #1500  
Berkeley, CA 94720-1500  
510 642-7464  
510 643-5499 FAX  
chancellor@berkeley.edu



January 6, 2014

VICE CHANCELLOR – REAL ESTATE

**RE: Delegations of Authority held by the former Vice Chancellor – Facilities Services**

This is to confirm that all Presidential delegations of authority formerly held by the Vice Chancellor – Facilities Services (listed below) are now delegated to the position of Vice Chancellor – Real Estate, effective January 11, 2014. Any re-delegations by the former Vice Chancellor – Facilities Services are to remain in force until such time as you rescind or reassign said delegations.

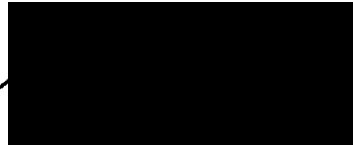
Delegation ID	Title / URL	Description/Comments	Re-delegated To
DA 606	Approve siting of individual buildings or projects <a href="http://policy.ucop.edu/files/da/da0606.html">http://policy.ucop.edu/files/da/da0606.html</a>	Authority to approve the siting of individual buildings or projects, provided that their locations are generally in accordance with a long-range development plan previously approved in principle by the Board, and to approve the siting of individual buildings or projects on University properties, such as field stations or research stations, which may not be covered by approved long-range development plans.	Associate Vice Chancellor – Project Management (Currently Rob Gayle)

Delegation ID	Title / URL	Description/Comments	Re-delegated To
DA 693	Solicit and accept or execute extramural grants and contracts for construction of facilities <a href="http://policy.ucop.edu/files/da/da0693.html">http://policy.ucop.edu/files/da/da0693.html</a>	These actions shall be in accordance with the Grants Procedures published in the Facilities Manual.	Associate Vice Chancellor – Project Management (Currently Rob Gayle)
DA 856	Enter into and execute agreements pertaining to purchase of utilities commodities and services <a href="http://policy.ucop.edu/files/da/da0856.html">http://policy.ucop.edu/files/da/da0856.html</a>		No re-delegation on record
DA 1058	Execute agreements <a href="http://policy.ucop.edu/files/da/da1058.html">http://policy.ucop.edu/files/da/da1058.html</a>	Delegation for filming program only	Assistant Vice Chancellor – Real Estate Services (Currently Robert Hatheway)
DA 2220	Agreements for Executive architects, executive landscape architects, and executive and consulting engineers <a href="http://policy.ucop.edu/files/da/da2220.pdf">http://policy.ucop.edu/files/da/da2220.pdf</a>	Authority for projects with approved budgets with a total individual project cost not exceeding \$60,000,000, subject to design and design professional requirements set out in the University Facilities Manual.	Associate Vice Chancellor – Project Management (Currently Rob Gayle)
DA 2231	Authority to negotiate, approve and execute University-related real property rental agreements (leases) <a href="http://policy.ucop.edu/files/da/da2231.pdf">http://policy.ucop.edu/files/da/da2231.pdf</a>	Risk Services must approve indemnification language	<ul style="list-style-type: none"> <li>Assistant Vice Chancellor – Real Estate Services: Lease duration 10 years, annual consideration not to exceed \$500,000 (Currently Robert Hatheway)</li> <li>Manager – Real Estate Services: Lease duration 5 years, annual consideration not to exceed \$350,000 (Currently Helen Levay)</li> </ul>
DA 2232	Authority to negotiate, approve and execute licenses for use of real property <a href="http://policy.ucop.edu/files/da/da2232.pdf">http://policy.ucop.edu/files/da/da2232.pdf</a>	Risk Services must approve indemnification language	<ul style="list-style-type: none"> <li>Assistant Vice Chancellor – Real Estate Services: Lease duration 10 years, annual consideration not to exceed \$500,000 (Currently Robert Hatheway)</li> <li>Manager – Real Estate Services: Lease duration 5 years, annual consideration not to exceed \$350,000 (Currently Helen Levay)</li> </ul>

Delegation ID	Title / URL	Description/Comments	Re-delegated To
DA 2233	Authority to negotiate, approve and execute real property easements and rights of way <a href="http://policy.ucop.edu/files/da/da2233.pdf">http://policy.ucop.edu/files/da/da2233.pdf</a>	Specific parameters set out in the delegation	<ul style="list-style-type: none"> <li>• Assistant Vice Chancellor – Real Estate Services (Currently Robert Hatheway)</li> <li>• Manager – Real Estate Services (Currently Helen Levay)</li> </ul>
DA 2564	Authority for bid solicitation and execution of construction contracts <a href="http://policy.ucop.edu/files/da/da2564.pdf">http://policy.ucop.edu/files/da/da2564.pdf</a>	Restrictions set out in the delegation	<ul style="list-style-type: none"> <li>• Associate Vice Chancellor – Project Management (currently Rob Gayle)</li> <li>• Director – Contracts Administration (currently Mike Cole)</li> <li>• Contracts Manager: documents up to \$200,000 (Currently Theresa Cerney)</li> <li>• Contracts Administrator: documents up to \$100,000 (Currently Martha Mendoza, David Hunsberger, Pam Sasagaw, Jennifer Aquino)</li> <li>• Contracts Administrator: documents up to \$50,000 (Currently Donald King, Amanda Palmquist)</li> <li>• Contracts Analyst: documents up to \$50,000 (Currently Catherine Dang)</li> </ul>
DA 2574	Authority to approve amendments to the capital improvement program and make transfers of funds <a href="http://policy.ucop.edu/files/da/da2574.pdf">http://policy.ucop.edu/files/da/da2574.pdf</a>	Minor capital improvement projects (total project cost not to exceed \$750,000) only	No re-delegation on record
DA 2575	Authority to approve project design <a href="http://policy.ucop.edu/files/da/da2575.pdf">http://policy.ucop.edu/files/da/da2575.pdf</a>	Total project costs not to exceed \$10,000,000	No re-delegation on record
G-38	Tax Exemption and Refund Claim Filing for Property Leased by the University <a href="http://policy.ucop.edu/doc/3420352/BFB-G-38">http://policy.ucop.edu/doc/3420352/BFB-G-38</a>		No re-delegation on record

Any re-delegation of the above authorities must be in writing, with a copy to the Campus Delegations of Authority Coordinator. Please contact Campus DA Coordinator Janice Hing in the Office of Ethics, Risk and Compliance Services at 643-9318 or [jhing@berkeley.edu](mailto:jhing@berkeley.edu) with any concerns or changes you may have regarding these delegations of authority.

All Best,



Nicholas Dirks

cc: Vice Chancellor John Wilton  
Chief Campus Counsel Chris Patti  
Associate Chancellor Linda Williams  
Chief Audit Executive Wanda Lynn Riley  
Campus DA Coordinator Janice Hing



1111 Franklin Street  
Oakland, CA 94607-5200  
Phone: (510) 987-9074  
Fax: (510) 987-9086  
<http://www.ucop.edu>

June 16, 2009

## CHANCELLORS

**DIRECTOR--LAWRENCE BERKELEY NATIONAL LABORATORY  
EXECUTIVE VICE PRESIDENT--BUSINESS OPERATIONS  
VICE PRESIDENT--AGRICULTURE AND NATURAL RESOURCES**

### Delegation of Authority--Appointment of and Execution of Agreements for Executive Architects, Executive Landscape Architects, and Executive and Consulting Engineers

Standing Orders of The Regents, Section 100.4, Duties of the President of the University states:

\* \* \*

- (y) The President is authorized to appoint and to execute necessary agreements with executive architects, executive landscape architects, and executive and consulting engineers for approved projects.

\* \* \*

- (dd) Except as otherwise specifically provided in the Bylaws and Standing Orders, the President is authorized to execute on behalf of the Corporation all contracts and other documents necessary in the exercise of the President's duties . . .

\* \* \*

Effective immediately, I delegate authority to the Executive Vice President-Business Operations to appoint and execute the necessary agreements for executive architects, executive landscape architects, executive and consulting engineers, and other professionals and consultants, for projects with approved budgets.

Effective immediately in their respective areas of responsibility, I delegate authority to the Chancellors, the Director--Lawrence Berkeley National Laboratory, and the Vice President--Agriculture and Natural Resources to appoint executive architects, executive landscape architects, and executive and consulting engineers, for projects with approved budgets with a total individual project cost not exceeding \$60,000,000, subject to design and design professional requirements set out in the University Facilities Manual. Following approval at the appropriate level, Chancellors, the Director of the Lawrence Berkeley National Laboratory, and the Vice President--Agriculture and Natural Resources are also authorized to execute necessary agreements with executive architects, executive landscape architects, executive and consulting engineers, and other professionals and consultants. Information pertaining to the selection of executive architects and engineers and their basic services fees for all major capital projects will be collected by the Office of the President as part of the annual Major Capital Project Implementation Report submittal.

The foregoing delegations of authority are applicable to all projects with approved budgets on property owned by the Regents or on property which will be owned by the Regents upon completion of the project. Total individual project cost shall be defined as all costs of the project including administrative, design, construction, interest accrued during construction, and equipment costs.

This delegation supersedes the July 26, 2002, delegation of authority to Chancellors, the Director-- Lawrence Berkeley National Laboratory, the Senior Vice President--Business and Finance, and the Vice President--Agriculture and Natural Resources (DA 2134), the April 5, 2006 delegation of authority to the Vice President for Budget (DA 2160), and the June 11, 2007 delegation of authority to the Executive Vice President—Business Operations (DA 2184).

Any redelegation of these authorities shall be in writing with copies to the General Counsel and Vice President for Legal Affairs and the Universitywide Policy Office.



Mark G. Yudof  
President

cc: Members, President's Cabinet  
Principal Officers of the Regents  
Vice President -- Budget and Capital Resources  
Associate Vice President -- Budget Operations  
Associate Vice President -- Capital Resources Management  
Universitywide Policy Office