



ROBERT J. BIRGENEAU
Chancellor
Professor of Physics
Professor of Materials Science and Engineering

200 California Hall #1500
Berkeley, CA 94720-1500
TEL: 510-642-7464
FAX: 510-643-5499
E-MAIL: chancellor@berkeley.edu

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VICE CHANCELLOR – ADMINISTRATION & FINANCE

RE: Delegations of Authority held by the former Vice Chancellor – Administration position

This is to confirm that all Presidential delegations of authority (listed below) formerly held by the Vice Chancellor – Administration position, are now re-delegated to the position of Vice Chancellor – Administration & Finance, effective immediately.

- DA 0124 Authority to sign Documents in Connection with use of Alcohol
- DA 0303 Authority to Adopt Traffic Regulations
- DA 0342 Payroll Deductions for Charitable Contributions
- DA 0349 Health Service Fees for Summer Session Students
- DA 0415 Found and Unclaimed Property
- DA 0447 Minimum Benefit Criteria for Health Insurance Coverage of Foreign Students
- DA 0483 Release of University Surplus Property
- DA 0554 University Approval of Liquor Licenses for Campus Facilities
- DA 0782 To File Actions in Small Claims Court
- DA 0828 Classification Authority for Staff Personnel Positions (Pending Union Negotiations)
- DA 0864 Policy to Permit Use of the University's Name
- DA 0865 Policy to Permit Use of the Unofficial Seal
- DA 0881 Salary Advances to newly Employed Aliens
- DA 0882 Approval of Individual Exceptions Regarding Premium Overtime
- DA 0886 Demotion or Downward Reclassification, Exceptions to Adjustment Upon
- DA 1058 Execution of Agreements
- DA 1064 Third Party Agreements, University Vanpool Programs
- DA 1084 Compensation for Administrative and Professional Staff (A&PS) Health Care Titles
- DA 1097 Claims against Debtors in Bankruptcy and against Estates
- DA 2027 Authorization to Implement Revised UC Relocation Regulations
- DA 2055 Declaration of Official Intent to Reimburse Capital Expenditures from Proceeds of Indebtedness
- DA 2068 Uniform Replacement Allowances (Staff policy 35)
- DA 2069 Reduced Fee Enrollments – Exceptions to Staff Policy 51
- DA 2070 Exceptions to Staff Policy 30.L, Restrictions (Additional Compensation)

- DA 2071 Compensation for Overtime, Exceptions to Staff policy 32.C
DA 2073 Compensation for Holiday Work, Exceptions to Staff Policy 40.D.2
DA 2074 Ancillary Pay Practices
DA 2075 Classification Authority for Professionals/ Support Staff and Manager/
Senior Professional Positions
DA 2076 Fair Labor Standards Act (FLSA) Exemption Status
DA 2085 Establishment of Catastrophic Leave Sharing Program
DA 2096 Execution of Certifications of Application for Hazard Mitigation Grant Program
(HGMP)
✓DA 2100 Execution of Purchase Contract, Subcontracts, and Standard Purchase Orders for
Materials, Goods and Services to be Supplied to the University
DA 2106 To Enter into Written Agreements with Local Law Enforcement Agencies
Consistent with California Education Code Section 67381
DA 2196 To Write Off Bad Debts
DA 2222 To Approve Settlements of Claims and Separation Agreements With a Value of
\$100,000 or Less and Voluntary Separation Program Agreements of Less Than
\$50,000
DA 2229 Transfer of Funds for Minor Capital Improvement Projects
DA 2230 Amendments to the Capital Improvement Program for Non-State Funded Minor
Capital Improvement Projects with a Total Project Cost Not to Exceed \$750,000, for
Non-State-Funded Major Capital Improvements with a Total Project Cost Not to
Exceed \$5,000,000

Any re-delegation of the above authorities shall be in writing, with a copy to the Campus Delegations of Authority Coordinator. Please contact Campus DA Coordinator Cindy Major, Chancellor's Communications and Resource Center, @ 2-3115 or cmajor@berkeley.edu with any concerns you may have regarding these delegations of authority.

Yours sincerely,



Robert J. Birgeneau

cc: Associate Chancellor B. FitzPatrick
Associate Chancellor L. Williams
Chief Campus Counsel C. Patti
Director - Audit & Advisory Services W. Riley
Campus Delegations Coordinator C. Major