

UNIVERSITY OF CALIFORNIA, BERKELEY

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SANTA BARBARA • SANTA CRUZ

OFFICE OF THE CHANCELLOR
200 CALIFORNIA HALL #1500

BERKELEY, CA 94720-1500

March 1, 2006

ASSOCIATE VICE CHANCELLOR – HEALTH & HUMAN SERVICES

Steve Lustig

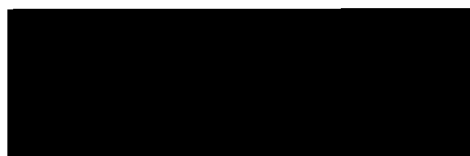
RE: Delegations of Authority and Business & Finance Bulletins held by former Assistant Vice Chancellor positions– Human Resources and University Health & Counseling Services

Effective March 1, 2006, the Delegations of Authority and Business & Finance Bulletins that were held by the Assistant Vice Chancellor – Human Resources and the Assistant Vice Chancellor – University Health & Counseling Services, are redelegated to the position of Associate Vice Chancellor – Health and Human Services. The delegations for the new position are as follows:

DA 0447	Minimum Benefit Criteria for Health Insurance Coverage of Foreign Students
DA 0828	Classification Authority for Staff Personnel Positions (Pending Union Negotiations)
DA 0882	Approval of Individual Exceptions
DA 0886	Demotion or Downward Reclassification; Exceptions to Adjustment Upon
DA 1084	Compensation for Administrative and Professional Staff (A&PS) Health Care Titles
DA 2069	Reduced Fee Enrollments – Exceptions to Staff Policy 51
DA 2070	Exceptions to Staff Policy 30.L, Restrictions (Additional Compensation)
DA 2071	Compensation for Overtime, Exceptions to Staff Policy 32.C
DA 2073	Compensation for Holiday Work, Exceptions to Staff Policy 40.D.2
✓DA 2074	Ancillary Pay Practices
DA 2075	Classification Authority for Professional/ Support Staff & Manager/ Senior Professional Positions
DA 2076	Fair Labor Standards Act (FLSA) Exemption Status
DA 2085	Establishment of Catastrophic Leave Sharing Program
BUS-73	Workers' Compensation Self-Insurance Program
BUS-77	Independent Contractor Guidelines

These delegations of authority are effective immediately. Any redelegation shall be in writing, with a copy to the Campus Delegations of Authority Coordinator who will distribute copies to the appropriate Office of the President and campus administrators. Please contact Campus DA Coordinator Cindy Major, Chancellor's Communications and Resource Center, @ 2-3115 or cmajor@berkeley.edu with any concerns you may have regarding these delegations of authority.

Yours sincerely,



Nathan Brostrom
Vice Chancellor – Administration

Attachments

cc: Senior VP-Business & Finance, J. Mullinix
Associate VP-Human Resources and Benefits, J. Boyette
Assistant VP-Employee and Labor Relations, L. Levin
Coordinator-Universitywide Policies, N. Capell
Secretary of the Regents, L. Trivette
General Counsel, J. Holst
Treasurer of the Regents and VP for Investments, D. Russ
Associate Chancellor J. Cummins
Coordinator - Campus Delegations, C. Major

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ROBERT J. BIRGENEAU
Chancellor
Professor of Physics

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March 1, 2006

VICE CHANCELLOR - ADMINISTRATION
Nathan Brostrom

RE: Delegations of Authority held by the former Vice Chancellor positions of Business and Administration and of Budget and Finance

With the merging of the administrative offices and reporting units of the VC – Business and Administrative Services and the VC - Budget & Finance into the new office of VC – Administration, I redelegate to you in your position as Vice Chancellor – Administration, these Delegations of Authorities:

- | | |
|---------|--|
| DA 0124 | Authority to sign Documents in Connection with use of Alcohol |
| DA 0303 | Authority to Adopt Traffic Regulations |
| DA 0342 | Payroll Deductions for Charitable Contributions |
| DA 0349 | Health Service Fees for Summer Session Students |
| DA 0415 | Found and Unclaimed Property |
| DA 0447 | Minimum Benefit Criteria for Health Insurance Coverage of Foreign Students |
| DA 0483 | Release of University Surplus Property |
| DA 0554 | University Approval of Liquor Licenses for Campus Facilities |
| DA 0782 | To File Actions in Small Claims Court |
| DA 0864 | Policy to Permit Use of the University's Name |
| DA 0865 | Policy to Permit Use of the Unofficial Seal |
| DA 0877 | Exception to Location Control Point Restriction |
| DA 0881 | Salary Advances to newly Employed Aliens |

- DA 0882 Approval of Individual Exceptions Regarding Premium Overtime
- DA 0886 Demotion or Downward Reclassification, Exceptions to Adjustment Upon
- DA 1058 Execution of Agreements
- DA 1064 Third Party Agreements, University Vanpool Programs
- DA 1084 Compensation for Administrative and Professional Staff (A&PS) Health Care Titles
- DA 1097 Claims against Debtors in Bankruptcy and against Estates
- DA 2007 To Write Off Bad Debts
- DA 2027 Authorization to Implement Revised UC Relocation Regulations
- DA 2054 Settlement of Claims
- DA 2055 Declaration of Official Intent to Reimburse Capital Expenditures from Proceeds of Indebtedness
- DA 2068 Uniform Replacement Allowances (Staff policy 35)
- DA 2069 Reduced Fee Enrollments – Exceptions to Staff Policy 51
- DA 2070 Exceptions to Staff Policy 30.L, Restrictions (Additional Compensation)
- DA 2071 Compensation for Overtime, Exceptions to Staff policy 32.C
- DA 2073 Compensation for Holiday Work, Exceptions to Staff Policy 40.D.2
- ✓DA 2074 Ancillary Pay Practices
- DA 2075 Classification Authority for Professionals/ Support Staff and Manager/ Senior Professional Positions
- DA 2076 Fair Labor Standards Act (FLSA) Exemption Status
- DA 2085 Establishment of Catastrophic Leave Sharing Program
- DA 2096 Execution of Certifications of Application for Hazard Mitigation Grant Program (HGMP)
- DA 2100 Execution of Purchase Contract, Subcontracts, and Standard Purchase Orders for Materials, Goods and Services to be Supplied to the University
- DA 2106 To Enter into Written Agreements with Local Law Enforcement Agencies Consistent with California Education Code Section 67381
- DA 2125 Transfers of Funds for Minor Capital Improvement Projects

These authorizations are effective immediately. Any redelegation of authority shall be in writing, with a copy to the Campus Delegations of Authority Coordinator who will distribute copies to the appropriate Office of the President administrators. Please contact Campus DA Coordinator Cindy Major, Chancellor's Communications and Resource Center, @ 2-3115 or cmajor@berkeley.edu with any concerns you may have regarding these delegations of authority.

Yours sincerely



Robert J. Birgeneau

cc: Senior Vice President J. Mullinix
General Counsel J. Holst
Coordinator—Universitywide Policies N. Capell
Associate Chancellor J. Cummins
Campus Delegations Coordinator C. Major



OFFICE OF THE PRESIDENT

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August 1, 1996

**CHANCELLORS
 LABORATORY DIRECTORS
 SENIOR VICE PRESIDENT--BUSINESS AND FINANCE
 VICE PRESIDENT--AGRICULTURE AND NATURAL RESOURCES**

Delegation of Authority--Ancillary Pay Practices

Staff Policy 33 provides that a shift differential rate shall be paid to a non-exempt employee in an eligible class when the employee is required to work an assigned evening, night, or weekend shift. Staff Policy 31.B.6 permits locations to establish on-call rates for non-exempt employees in eligible classifications/positions. Effective July 1, 1996, in your respective areas of responsibility, you are authorized to:

- determine which classes will be eligible for shift and weekend differential rates and/or unrestricted on-call rates; and
- establish, change, or eliminate shift and weekend differential rates and unrestricted on-call rates.

It is assumed that the establishment, change, or elimination of shift and weekend differential rates and unrestricted on-call rates would address and/or adhere to the following:

- local market demand/trends;
- local guidelines/procedures;
- applicable Federal and State laws; and
- Staff Policies 33 and 31, respectively.

Whenever shift and weekend differential rates or unrestricted on-call rates are proposed to be established, changed, or eliminated, appropriate local HEERA notice to affected employees and interested employee organizations should take place to provide an opportunity for questions and comments in advance of the proposed implementation date.

Any redelegation of this authority shall be in writing with copies provided to the Senior Vice President--Business and Finance and to the Special Assistant--Coordination & Review.

Sincerely,



Richard C. Atkinson
President

cc: Members, President's Cabinet
Assistant Vice President Levin
Special Assistant Gardner
Principal Officers of The Regents