

UNIVERSITY OF CALIFORNIA, BERKELEY

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SANTA BARBARA • SANTA CRUZ

OFFICE OF THE CHANCELLOR
200 CALIFORNIA HALL #1500

BERKELEY, CA 94720-1500

March 1, 2006

ASSOCIATE VICE CHANCELLOR – HEALTH & HUMAN SERVICES

Steve Lustig

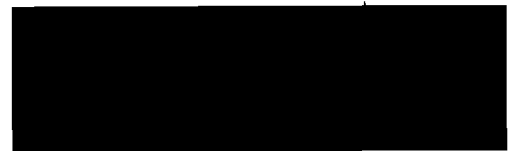
RE: Delegations of Authority and Business & Finance Bulletins held by former Assistant Vice Chancellor positions– Human Resources and University Health & Counseling Services

Effective March 1, 2006, the Delegations of Authority and Business & Finance Bulletins that were held by the Assistant Vice Chancellor – Human Resources and the Assistant Vice Chancellor – University Health & Counseling Services, are redelegated to the position of Associate Vice Chancellor – Health and Human Services. The delegations for the new position are as follows:

DA 0447	Minimum Benefit Criteria for Health Insurance Coverage of Foreign Students
DA 0828	Classification Authority for Staff Personnel Positions (Pending Union Negotiations)
DA 0882	Approval of Individual Exceptions
DA 0886	Demotion or Downward Reclassification; Exceptions to Adjustment Upon
DA 1084	Compensation for Administrative and Professional Staff (A&PS) Health Care Titles
DA 2069	Reduced Fee Enrollments – Exceptions to Staff Policy 51
✓DA 2070	Exceptions to Staff Policy 30.L, Restrictions (Additional Compensation)
DA 2071	Compensation for Overtime, Exceptions to Staff Policy 32.C
DA 2073	Compensation for Holiday Work, Exceptions to Staff Policy 40.D.2
DA 2074	Ancillary Pay Practices
DA 2075	Classification Authority for Professional/ Support Staff & Manager/ Senior Professional Positions
DA 2076	Fair Labor Standards Act (FLSA) Exemption Status
DA 2085	Establishment of Catastrophic Leave Sharing Program
BUS-73	Workers' Compensation Self-Insurance Program
BUS-77	Independent Contractor Guidelines

These delegations of authority are effective immediately. Any redelegation shall be in writing, with a copy to the Campus Delegations of Authority Coordinator who will distribute copies to the appropriate Office of the President and campus administrators. Please contact Campus DA Coordinator Cindy Major, Chancellor's Communications and Resource Center, @ 2-3115 or cmajor@berkeley.edu with any concerns you may have regarding these delegations of authority.

Yours sincerely,



Nathan Brostrom
Vice Chancellor – Administration

Attachments

cc: Senior VP-Business & Finance, J. Mullinix
Associate VP-Human Resources and Benefits, J. Boyette
Assistant VP-Employee and Labor Relations, L. Levin
Coordinator-Universitywide Policies, N. Capell
Secretary of the Regents, L. Trivette
General Counsel, J. Holst
Treasurer of the Regents and VP for Investments, D. Russ
Associate Chancellor J. Cummins
Coordinator - Campus Delegations, C. Major

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ROBERT J. BIRGENEAU
Chancellor
Professor of Physics

200 California Hall #1500
Berkeley, CA 94720-1500
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March 1, 2006

VICE CHANCELLOR - ADMINISTRATION
Nathan Brostrom

RE: Delegations of Authority held by the former Vice Chancellor positions of Business and Administration and of Budget and Finance

With the merging of the administrative offices and reporting units of the VC – Business and Administrative Services and the VC - Budget & Finance into the new office of VC – Administration, I redelegate to you in your position as Vice Chancellor – Administration, these Delegations of Authorities:

- DA 0124 Authority to sign Documents in Connection with use of Alcohol
- DA 0303 Authority to Adopt Traffic Regulations
- DA 0342 Payroll Deductions for Charitable Contributions
- DA 0349 Health Service Fees for Summer Session Students
- DA 0415 Found and Unclaimed Property
- DA 0447 Minimum Benefit Criteria for Health Insurance Coverage of Foreign Students
- DA 0483 Release of University Surplus Property
- DA 0554 University Approval of Liquor Licenses for Campus Facilities
- DA 0782 To File Actions in Small Claims Court
- DA 0864 Policy to Permit Use of the University's Name
- DA 0865 Policy to Permit Use of the Unofficial Seal
- DA 0877 Exception to Location Control Point Restriction
- DA 0881 Salary Advances to newly Employed Aliens

- DA 0882 Approval of Individual Exceptions Regarding Premium Overtime
- DA 0886 Demotion or Downward Reclassification, Exceptions to Adjustment Upon
- DA 1058 Execution of Agreements
- DA 1064 Third Party Agreements, University Vanpool Programs
- DA 1084 Compensation for Administrative and Professional Staff (A&PS) Health Care
Titles
- DA 1097 Claims against Debtors in Bankruptcy and against Estates
- DA 2007 To Write Off Bad Debts
- DA 2027 Authorization to Implement Revised UC Relocation Regulations
- DA 2054 Settlement of Claims
- DA 2055 Declaration of Official Intent to Reimburse Capital Expenditures from
Proceeds of Indebtedness
- DA 2068 Uniform Replacement Allowances (Staff policy 35)
- DA 2069 Reduced Fee Enrollments – Exceptions to Staff Policy 51
- ✓DA 2070 Exceptions to Staff Policy 30.L, Restrictions (Additional Compensation)
- DA 2071 Compensation for Overtime, Exceptions to Staff policy 32.C
- DA 2073 Compensation for Holiday Work, Exceptions to Staff Policy 40.D.2
- DA 2074 Ancillary Pay Practices
- DA 2075 Classification Authority for Professionals/ Support Staff and Manager/
Senior Professional Positions
- DA 2076 Fair Labor Standards Act (FLSA) Exemption Status
- DA 2085 Establishment of Catastrophic Leave Sharing Program
- DA 2096 Execution of Certifications of Application for Hazard Mitigation Grant
Program (HGMP)
- DA 2100 Execution of Purchase Contract, Subcontracts, and Standard Purchase Orders
for Materials, Goods and Services to be Supplied to the University
- DA 2106 To Enter into Written Agreements with Local Law Enforcement Agencies
Consistent with California Education Code Section 67381
- DA 2125 Transfers of Funds for Minor Capital Improvement Projects

These authorizations are effective immediately. Any redelegation of authority shall be in writing, with a copy to the Campus Delegations of Authority Coordinator who will distribute copies to the appropriate Office of the President administrators. Please contact Campus DA Coordinator Cindy Major, Chancellor's Communications and Resource Center, @ 2-3115 or cmajor@berkeley.edu with any concerns you may have regarding these delegations of authority.

Yours sincerely,



Robert J. Birgeneau

cc: Senior Vice President J. Mullinix
General Counsel J. Holst
Coordinator—Universitywide Policies N. Capell
Associate Chancellor J. Cummins
Campus Delegations Coordinator C. Major

DA 2070
7/29/96

Title: Exceptions to Policy 30.L, Restrictions (Additional Compensation)

Source of Delegation: Atkinson letter of 7/29/96

Effective Date: Immediately



OFFICE OF THE PRESIDENT

300 Lakeside Drive
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July 29, 1996

**CHANCELLORS
LABORATORY DIRECTORS
SENIOR VICE PRESIDENT--BUSINESS AND FINANCE
VICE PRESIDENT--AGRICULTURE AND NATURAL RESOURCES**

Delegation of Authority--Exceptions to Policy 30.L, Restrictions (Additional Compensation)

Staff Policy 30.L provides that an employee who is appointed at 100 percent time shall not receive additional compensation for any work which is related to the employee's appointment. Payments for overtime earned by non-exempt employees, payments for teaching regularly scheduled University Extension courses, and administrative stipends are exempted from this restriction.

Effective immediately, in your respective areas of responsibility, you are authorized on an exceptional basis to permit a full-time employee appointed to a Professional and Support Staff position to receive an additional appointment for work in another department or in a different class in the same department provided that:

- it is impractical to employ another person;
- the additional appointment will not exceed a total of twelve calendar months;
- the time worked on the additional appointment will not be detrimental to the employee's performance; and
- the employee's full-time department head agrees to the arrangement.

Part-time appointments that total more than 100 percent may also be permitted under the conditions listed above.

If an employee works full-time in an exempt class, including any academic position, and works additional hours in another class that is non-exempt, no premium overtime will be

paid as long as the time spent performing non-exempt duties in both positions totals less than 20 percent in which case the time spent in the non-exempt position will be compensated at the straight time rate of that position.

If the employee works full-time in a non-exempt class and works overtime in a class that is exempt, including any academic position, the overtime shall be compensated at the premium rate.

Any redelegation of this authority shall be in writing with copies provided to the Senior Vice President--Business and Finance and to the Special Assistant--Coordination & Review.

Sincerely,

A large black rectangular redaction box covering the signature of Richard C. Atkinson.

Richard C. Atkinson
President

cc: Members, President's Cabinet
Assistant Vice President Levin
Special Assistant Gardner
Principal Officers of The Regents