

UNIVERSITY OF CALIFORNIA, BERKELEY



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ROBERT J. BIRGENEAU
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February 1, 2011

VICE CHANCELLOR – ADMINISTRATION & FINANCE

RE: Delegations of Authority held by the former Vice Chancellor –Administration position

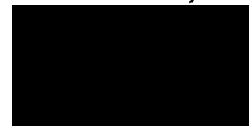
This is to confirm that all Presidential delegations of authority (listed below) formerly held by the Vice Chancellor – Administration position, are now re-delegated to the position of Vice Chancellor – Administration & Finance, effective immediately.

DA 0124	Authority to sign Documents in Connection with use of Alcohol
DA 0303	Authority to Adopt Traffic Regulations
DA 0342	Payroll Deductions for Charitable Contributions
DA 0349	Health Service Fees for Summer Session Students
DA 0415	Found and Unclaimed Property
DA 0447	Minimum Benefit Criteria for Health Insurance Coverage of Foreign Students
DA 0483	Release of University Surplus Property
DA 0554	University Approval of Liquor Licenses for Campus Facilities
DA 0782	To File Actions in Small Claims Court
DA 0828	Classification Authority for Staff Personnel Positions (Pending Union Negotiations)
DA 0864	Policy to Permit Use of the University's Name
DA 0865	Policy to Permit Use of the Unofficial Seal
DA 0881	Salary Advances to newly Employed Aliens
DA 0882	Approval of Individual Exceptions Regarding Premium Overtime
DA 0886	Demotion or Downward Reclassification, Exceptions to Adjustment Upon
DA 1058	Execution of Agreements
DA 1064	Third Party Agreements, University Vanpool Programs
DA 1084	Compensation for Administrative and Professional Staff (A&PS) Health Care Titles
DA 1097	Claims against Debtors in Bankruptcy and against Estates
DA 2027	Authorization to Implement Revised UC Relocation Regulations
DA 2055	Declaration of Official Intent to Reimburse Capital Expenditures from Proceeds of Indebtedness
DA 2068	Uniform Replacement Allowances (Staff policy 35)
DA 2069	Reduced Fee Enrollments – Exceptions to Staff Policy 51
DA 2070	Exceptions to Staff Policy 30.L, Restrictions (Additional Compensation)

DA 2071	Compensation for Overtime, Exceptions to Staff policy 32.C
DA 2073	Compensation for Holiday Work, Exceptions to Staff Policy 40.D.2
DA 2074	Ancillary Pay Practices
DA 2075	Classification Authority for Professionals/ Support Staff and Manager/ Senior Professional Positions
DA 2076	Fair Labor Standards Act (FLSA) Exemption Status
DA 2085	Establishment of Catastrophic Leave Sharing Program
DA 2096	Execution of Certifications of Application for Hazard Mitigation Grant Program (HGMP)
DA 2100	Execution of Purchase Contract, Subcontracts, and Standard Purchase Orders for Materials, Goods and Services to be Supplied to the University
DA 2106	To Enter into Written Agreements with Local Law Enforcement Agencies Consistent with California Education Code Section 67381
DA 2196	To Write Off Bad Debts
DA 2222	To Approve Settlements of Claims and Separation Agreements With a Value of \$100,000 or Less and Voluntary Separation Program Agreements of Less Than \$50,000
DA 2229	Transfer of Funds for Minor Capital Improvement Projects
DA 2230	Amendments to the Capital Improvement Program for Non-State Funded Minor Capital Improvement Projects with a Total Project Cost Not to Exceed \$750,000, for Non-State-Funded Major Capital Improvements with a Total Project Cost Not to Exceed \$5,000,000

Any re-delegation of the above authorities shall be in writing, with a copy to the Campus Delegations of Authority Coordinator. Please contact Campus DA Coordinator Cindy Major, Chancellor's Communications and Resource Center, @ 2-3115 or cmajor@berkeley.edu with any concerns you may have regarding these delegations of authority.

Yours sincerely,



Robert J. Birgeneau

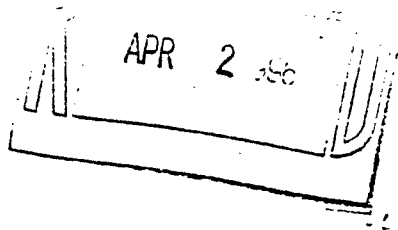
cc: Associate Chancellor B. FitzPatrick
Associate Chancellor L. Williams
Chief Campus Counsel C. Patti
Director - Audit & Advisory Services W. Riley
Campus Delegations Coordinator C. Major

UNIVERSITY OF CALIFORNIA

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 bcc: D. HASKINS
 SANTA BARBARA • SANTA CRUZ

OFFICE OF THE PRESIDENT


 300 Lakeside Drive
 Oakland, California 94612-3550
 Phone: (510) 987-9074
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March 28, 1996

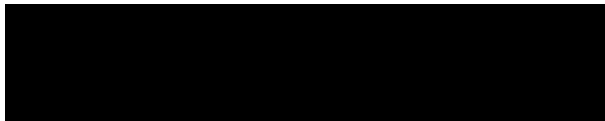
CHANCELLORS**SENIOR VICE PRESIDENT-- BUSINESS AND FINANCE****VICE PRESIDENT--AGRICULTURE AND NATURAL RESOURCES****Delegation of Authority--Declaration of Official Intent to Reimburse Capital Expenditures from Proceeds of Indebtedness**

At the meeting of July 19, 1991, The Regents adopted a resolution concerning reimbursement of capital expenditures which states in part:

The President of the University of California, or the President's designee, is hereby authorized to declare the official intent of The Regents to reimburse expenditures from the proceeds of future taxable or tax-exempt debt obligations issued by The Regents.

Effective immediately, subject to the terms of the attached Resolution of The Regents of the University of California and related implementation instructions, each of you is authorized as my designee for his or her related campus/organization to declare the official intent of The Regents to reimburse expenditures related to capital improvement projects or capital purchases (including building and/or equipment acquisition) from the proceeds of future taxable or tax-exempt debt obligations to be issued by The Regents. Recent changes to Federal Treasury Regulations have allowed this delegation to become possible.

Any redelegation of this authority shall be in writing with copies to the Special Assistant--Coordination & Review and the General Counsel and Vice President for Legal Affairs. This supersedes the June 3, 1993 delegation of authority to the Provost and Senior Vice President--Academic Affairs (DA 1088) on this same subject.


 Richard C. Atkinson
 President

Attachments

 cc: Laboratory Directors
 Members, President's Cabinet
 Associate Vice President Hershman
 Special Assistant Gardner
 Principal Officers of The Regents

DA 2055

**Instructions for Preparation of the
Declaration of Official Intent to Reimburse Advances for Capital Expenditures
from the Proceeds of Indebtedness**

Purpose: To comply with IRS regulations requiring a "declaration of official intent" when cash resources are used for capital expenses with the expectation they will be reimbursed from the proceeds of tax-exempt financing issued at a later date. These regulations were put in place due to abuses of entities using cash resources for projects, and later when cash flows were tight, would take advantage of their tax-exempt status and issue debt on projects that had already, in essence, been paid for.

The Forms

To Use:

1. The Declaration Form: This form must be used as found in this packet -- **no language may deviate from that shown**. It must be signed and dated, and have at least one Schedule A form attached.
2. The Schedule A form: This form lists projects and is dated and attached to a signed and dated Declaration form. The date on the Declaration and Schedule A form must match.

What to

Declare:

Any project for which campus funds are to be advanced and which might be reimbursed from the proceeds of external financing--whether you expect the financing will be taxable or tax-exempt. This includes capital improvement projects as well as capital purchases (including building and/or equipment acquisition). This will also include any campus advances for projects ultimately funded by other entities, such as the Energy Efficiency Bond Program funded by State Public Works Board bonds. See attached Schedule A form for suggestions regarding project titles.

What NOT

to Declare:

Any projects for which the University is NOT the party advancing funds. For instance, State PMIA loans for State-funded projects should not be declared by the campus. The agency advancing funds is responsible for filing the Declaration.

When to

Declare:

The IRS Regulations state that the declaration for advanced funds must be approved (signed, and filed) no later than 60 days after the expenditure of funds expected to be reimbursed. It is imperative that funds advanced for new capital expenditures be "declared" on a timely basis throughout the year as necessary to comply with reimbursement regulations.

Consequences

of late, or no

Declaration: Should the campus advance funds and fail to approve a Declaration in a timely manner, funds will not be eligible for reimbursement from tax-exempt debt. Specifically, funds spent more than 60 days prior to the Declaration's approval will not qualify. The campus will have the responsibility of permanently funding the advance from cash resources, or if available, pursue taxable financing for that portion that does not qualify. You are asked to provide a copy of the signed and dated Declaration and Schedule A to Senior Finance Officer Randall Young in the Treasurer's Office at the time it is approved.

**DECLARATION OF OFFICIAL INTENT
OF THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
TO REIMBURSE CERTAIN EXPENDITURES
FROM PROCEEDS OF TAXABLE OR TAX-EXEMPT INDEBTEDNESS**

WHEREAS, The Regents of the University of California ("The Regents") intends to build, construct, purchase or renovate the projects listed and described on the attached Schedule A (the "Projects");

WHEREAS, The Regents expects to finance all or some portion of the costs associated with the Projects through the issuance of interim and/or long term debt;

WHEREAS, The Regents expects to pay certain expenditures in connection with the Projects (the "Reimbursement Expenditures") prior to the issuance of indebtedness for the purpose of financing costs associated with the Projects on a long-term basis;

WHEREAS, The Regents reasonably expects that debt obligations will be issued and that certain of the proceeds of such debt obligations will be used to reimburse the Reimbursement Expenditures;

WHEREAS, by its Resolution dated July 19, 1991, The Regents has authorized its President, or its President's delegate, to declare the official intent of The Regents to reimburse expenditures from the proceeds of future taxable or tax-exempt debt obligations issued by The Regents; and

WHEREAS, by his letter dated _____, 1996, the President of The University of California has delegated to the campus Chancellors, Senior Vice President--Business and Finance, or the Vice President--Agriculture and Natural Resources the authority to declare such official intent of The Regents;

NOW, THEREFORE, on behalf of The Regents, the _____ (Chancellor, Senior Vice President--Business and Finance, or the Vice President--Agriculture and Natural Resources) makes the following findings, determinations and declarations:

Section 1. The _____ (Chancellor, Senior Vice President--Business and Finance, or the Vice President--Agriculture and Natural Resources) finds and determines that the foregoing recitals are true and correct.

Section 2. This declaration is made solely for purposes of establishing compliance with the requirements of Section 1.150-2 of the Treasury Regulations. This declaration does not bind The Regents to make any expenditures, incur any indebtedness, or proceed with any of the Projects.

Declaration of Official Intent

Page 2

Section 3. The _____ (Chancellor, Senior Vice President--Business and Finance, or the Vice President--Agriculture and Natural Resources) hereby declares The Regents' official intent to use proceeds of indebtedness to reimburse itself for Reimbursement Expenditures.

Section 4. This Declaration shall take effect from and after its adoption.

Date: _____

(Signature)

(Title: Chancellor, SVP--B&F or VP--ANR), University of California,

(Campus)

SCHEDULE A
Declaration of Official Intent
of The Regents of the University of California
to Reimburse Certain Expenditures
from Proceeds of Indebtedness

Project*

Expected Total Costs to be
Paid From Indebtedness

(Approval date)

-
- * Instructions: Provide a general functional description of each Project (e.g., "five acres of unimproved land" or "a ten-floor office building") in enough detail so that it may be distinguished from other projects.