

DA 0882

UNIVERSITY OF CALIFORNIA, BERKELEY



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February 1, 2011

VICE CHANCELLOR – ADMINISTRATION & FINANCE

RE: Delegations of Authority held by the former Vice Chancellor – Administration position

This is to confirm that all Presidential delegations of authority (listed below) formerly held by the Vice Chancellor – Administration position, are now re-delegated to the position of Vice Chancellor – Administration & Finance, effective immediately.

- DA 0124 Authority to sign Documents in Connection with use of Alcohol
- DA 0303 Authority to Adopt Traffic Regulations
- DA 0342 Payroll Deductions for Charitable Contributions
- DA 0349 Health Service Fees for Summer Session Students
- DA 0415 Found and Unclaimed Property
- DA 0447 Minimum Benefit Criteria for Health Insurance Coverage of Foreign Students
- DA 0483 Release of University Surplus Property
- DA 0554 University Approval of Liquor Licenses for Campus Facilities
- DA 0782 To File Actions in Small Claims Court
- DA 0828 Classification Authority for Staff Personnel Positions (Pending Union Negotiations)
- DA 0864 Policy to Permit Use of the University's Name
- DA 0865 Policy to Permit Use of the Unofficial Seal
- DA 0881 Salary Advances to newly Employed Aliens
- ✓ DA 0882 Approval of Individual Exceptions Regarding Premium Overtime
- DA 0886 Demotion or Downward Reclassification, Exceptions to Adjustment Upon
- DA 1058 Execution of Agreements
- DA 1064 Third Party Agreements, University Vanpool Programs
- DA 1084 Compensation for Administrative and Professional Staff (A&PS) Health Care Titles
- DA 1097 Claims against Debtors in Bankruptcy and against Estates
- DA 2027 Authorization to Implement Revised UC Relocation Regulations
- DA 2055 Declaration of Official Intent to Reimburse Capital Expenditures from Proceeds of Indebtedness
- DA 2068 Uniform Replacement Allowances (Staff policy 35)
- DA 2069 Reduced Fee Enrollments – Exceptions to Staff Policy 51
- DA 2070 Exceptions to Staff Policy 30.L, Restrictions (Additional Compensation)

DA 2071 Compensation for Overtime, Exceptions to Staff policy 32.C  
DA 2073 Compensation for Holiday Work, Exceptions to Staff Policy 40.D.2  
DA 2074 Ancillary Pay Practices  
DA 2075 Classification Authority for Professionals/ Support Staff and Manager/  
Senior Professional Positions  
DA 2076 Fair Labor Standards Act (FLSA) Exemption Status  
DA 2085 Establishment of Catastrophic Leave Sharing Program  
DA 2096 Execution of Certifications of Application for Hazard Mitigation Grant Program  
(HGMP)  
DA 2100 Execution of Purchase Contract, Subcontracts, and Standard Purchase Orders for  
Materials, Goods and Services to be Supplied to the University  
DA 2106 To Enter into Written Agreements with Local Law Enforcement Agencies  
Consistent with California Education Code Section 67381  
DA 2196 To Write Off Bad Debts  
DA 2222 To Approve Settlements of Claims and Separation Agreements, With a Value of  
\$100,000 or Less and Voluntary Separation Program Agreements of Less Than  
\$50,000  
DA 2229 Transfer of Funds for Minor Capital Improvement Projects  
DA 2230 Amendments to the Capital Improvement Program for Non-State Funded Minor  
Capital Improvement Projects with a Total Project Cost Not to Exceed \$750,000, for  
Non-State-Funded Major Capital Improvements with a Total Project Cost Not to  
Exceed \$5,000,000

Any re-delegation of the above authorities shall be in writing, with a copy to the Campus Delegations of Authority Coordinator. Please contact Campus DA Coordinator Cindy Major, Chancellor's Communications and Resource Center, @ 2-3115 or [cmajor@berkeley.edu](mailto:cmajor@berkeley.edu) with any concerns you may have regarding these delegations of authority.

Yours sincerely,



Robert J. Birgeneau

cc: Associate Chancellor B. FitzPatrick  
Associate Chancellor L. Williams  
Chief Campus Counsel C. Patti  
Director - Audit & Advisory Services W. Riley  
Campus Delegations Coordinator C. Major

DA0882



DAVID PILBON GARDNER  
President

OFFICE OF THE PRESIDENT  
BERKELEY, CALIFORNIA 94720

October 2, 1985

CHANCELLORS  
LABORATORY DIRECTORS  
SENIOR VICE PRESIDENT--ADMINISTRATION  
VICE PRESIDENT--AGRICULTURE AND NATURAL RESOURCES

Delegation of Authority--Approval of Individual Exceptions  
Regarding Premium Overtime

Staff Personnel Policy 315.6 requires that employees in classes designated in the Systemwide Title and Pay Plan as eligible for premium overtime be compensated at the rate of one and one-half times the straight time rate for hours worked which exceed forty hours of actual work in a workweek. Some classes designated as eligible for premium overtime may include individual positions which do not meet the criteria for payment of premium overtime as specified in the guidelines approved and published by the Assistant Vice President--Employee Relations.

Chancellors, Laboratory Directors, Senior Vice President--Administration, and Vice President--Agriculture and Natural Resources may except individual positions from the payment of premium overtime provided the duties and responsibilities of the individual position meet the University guidelines for a professional, administrative, or executive exemption. The Assistant Vice President--Employee Relations shall be informed of such exceptions and shall be provided the basis for each exception. Exceptions which have been granted for individual positions under previous delegations of authority may be continued for incumbents as long as they remain in their current positions.

Individual positions in classes eligible for premium overtime under the terms of a labor agreement may not be excepted from the payment of premium overtime without meeting and conferring.

Any redelegation of this authority by Chancellors, Laboratory Directors, and the Vice President--Agriculture and Natural Resources shall be in writing with copies provided to the Senior Vice President--Administration and to the Director--

Coordination and Review. Any redelegation of this authority by the Senior Vice President--Administration shall be in writing with a copy provided to the Director--Coordination and Review.

This supersedes the April 8, 1983 delegation of authority on this same subject.

  
David Pierpont Gardner

cc: Members, President's Cabinet  
Assistant Vice President--Employee Relations  
Director--Coordination and Review  
Principal Officers of The Regents

## DELEGATION OF AUTHORITY

Title: Authority to Approve Individual Exceptions Regarding Premium Overtime

Authority Delegated to: Chancellors, Vice President--Academic Affairs and Personnel

Source of Delegation: Oswald Letter of 6/12/69

Effective Date of Delegation: 6/12/69

Delegation

Each Chancellor may except individual positions from the classification designation as subject to premium overtime, provided the duties and responsibilities of the individual position clearly meet the requirements for exemption as set forth in the Fair Labor Standards regulations. In making such a decision the campus assumes the responsibility of defending campus exceptions with Federal investigators and with employees who believe they are subject to inequitable treatment.

The Vice President--Academic Affairs and Personnel\* will exercise this authority and review for employees in the Office of the President.

\* Per 6/20/74 delegation to the Vice President--Academic Affairs and Personnel