VICE CHANCELLOR – REAL ESTATE

RE: Delegations of Authority held by the former Vice Chancellor – Facilities Services

This is to confirm that all Presidential delegations of authority formerly held by the Vice Chancellor – Facilities Services (listed below) are now delegated to the position of Vice Chancellor – Real Estate, effective January 11, 2014. Any re-delegations by the former Vice Chancellor – Facilities Services are to remain in force until such time as you rescind or reassign said delegations.

<table>
<thead>
<tr>
<th>Delegation ID</th>
<th>Title / URL</th>
<th>Description/Comments</th>
<th>Re-delegated To</th>
</tr>
</thead>
<tbody>
<tr>
<td>DA 606</td>
<td>Approve siting of individual buildings or projects <a href="http://policy.ucop.edu/files/da/da06_06.html">http://policy.ucop.edu/files/da/da06_06.html</a></td>
<td>Authority to approve the siting of individual buildings or projects, provided that their locations are generally in accordance with a long-range development plan previously approved in principle by the Board, and to approve the siting of individual buildings or projects on University properties, such as field stations or research stations, which may not be covered by approved long-range development plans.</td>
<td>Associate Vice Chancellor – Project Management (Currently Rob Gayle)</td>
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<tr>
<td>DA 693</td>
<td>Solicit and accept or execute extramural grants and contracts for construction of facilities <a href="http://policy.ucop.edu/files/da/da0693.html">http://policy.ucop.edu/files/da/da0693.html</a></td>
<td>These actions shall be in accordance with the Grants Procedures published in the Facilities Manual.</td>
<td>Associate Vice Chancellor – Project Management (Currently Rob Gayle)</td>
</tr>
<tr>
<td>DA 856</td>
<td>Enter into and execute agreements pertaining to purchase of utilities commodities and services <a href="http://policy.ucop.edu/files/da/da0856.html">http://policy.ucop.edu/files/da/da0856.html</a></td>
<td>Assistant Vice Chancellor – Physical Plant Campus Services (Currently Chris Christofferson)</td>
<td></td>
</tr>
<tr>
<td>DA 1058</td>
<td>Execute agreements <a href="http://policy.ucop.edu/files/da/da1058.html">http://policy.ucop.edu/files/da/da1058.html</a></td>
<td>Delegation for filming program only</td>
<td>Assistant Vice Chancellor – Real Estate Services (Currently Robert Hatheway)</td>
</tr>
<tr>
<td>DA 2220</td>
<td>Agreements for Executive architects, executive landscape architects, and executive and consulting engineers <a href="http://policy.ucop.edu/files/da/da2220.pdf">http://policy.ucop.edu/files/da/da2220.pdf</a></td>
<td>Authority for projects with approved budgets with a total individual project cost not exceeding $60,000,000, subject to design and design professional requirements set out in the University Facilities Manual.</td>
<td>Associate Vice Chancellor – Project Management (Currently Rob Gayle)</td>
</tr>
</tbody>
</table>
| DA 2231       | Authority to negotiate, approve and execute University-related real property rental agreements (leases) [http://policy.ucop.edu/files/da/da2231.pdf](http://policy.ucop.edu/files/da/da2231.pdf) | Risk Services must approve indemnification language | • Assistant Vice Chancellor – Real Estate Services: Lease duration 10 years, annual consideration not to exceed $500,000 (Currently Robert Hatheway)  
• Manager – Real Estate Services: Lease duration 5 years, annual consideration not to exceed $350,000 (Currently Helen Levay) |
| DA 2232       | Authority to negotiate, approve and execute licenses for use of real property [http://policy.ucop.edu/files/da/da2232.pdf](http://policy.ucop.edu/files/da/da2232.pdf) | Risk Services must approve indemnification language | • Assistant Vice Chancellor – Real Estate Services: Lease duration 10 years, annual consideration not to exceed $500,000 (Currently Robert Hatheway)  
• Manager – Real Estate Services: Lease duration 5 years, annual consideration not to exceed $350,000 (Currently Helen Levay) |
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<td>DA 2233</td>
<td>Authority to negotiate, approve and execute real property easements and rights of way <a href="http://policy.ucop.edu/_files/da/da2233.pdf">http://policy.ucop.edu/_files/da/da2233.pdf</a></td>
<td>Specific parameters set out in the delegation</td>
<td>• Assistant Vice Chancellor – Real Estate Services (Currently Robert Hatheway)</td>
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<td>• Manager – Real Estate Services (Currently Helen Levay)</td>
</tr>
<tr>
<td>DA 2564</td>
<td>Authority for bid solicitation and execution of construction contracts <a href="http://policy.ucop.edu/_files/da/da2564.pdf">http://policy.ucop.edu/_files/da/da2564.pdf</a></td>
<td>Restrictions set out in the delegation</td>
<td>• Associate Vice Chancellor – Project Management (currently Rob Gayle)</td>
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<td></td>
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<td></td>
<td>• Director – Contracts Administration (currently Mike Cole)</td>
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<td>• Contracts Manager: documents up to $200,000 (Currently Theresa Cerney)</td>
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<tr>
<td></td>
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<td></td>
<td>• Contracts Administrator: documents up to $100,000 (Currently Martha Mendoza, David Hunsberger, Pam Sasagaw, Jennifer Aquino)</td>
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<td>• Contracts Administrator: documents up to $50,000 (Currently Donald King, Amanda Palmquist)</td>
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<td>• Contracts Analyst: documents up to $50,000 (Currently Catherine Dang)</td>
</tr>
<tr>
<td>DA 2574</td>
<td>Authority to approve amendments to the capital improvement program and make transfers of funds <a href="http://policy.ucop.edu/_files/da/da2574.pdf">http://policy.ucop.edu/_files/da/da2574.pdf</a></td>
<td>Minor capital improvement projects (total project cost not to exceed $750,000) only</td>
<td>Associate Vice Chancellor – Project Management (currently Rob Gayle)</td>
</tr>
<tr>
<td>DA 2575</td>
<td>Authority to approve project design <a href="http://policy.ucop.edu/_files/da/da2575.pdf">http://policy.ucop.edu/_files/da/da2575.pdf</a></td>
<td>Total project costs not to exceed $10,000,000</td>
<td>Associate Vice Chancellor – Project Management (currently Rob Gayle)</td>
</tr>
<tr>
<td>G-38</td>
<td>Tax Exemption and Refund Claim Filing for Property Leased by the University <a href="http://policy.ucop.edu/doc/3420352/BFB-G-38">http://policy.ucop.edu/doc/3420352/BFB-G-38</a></td>
<td></td>
<td>No re-delegation on record</td>
</tr>
</tbody>
</table>
Any re-delegation of the above authorities must be in writing, with a copy to the Campus Delegations of Authority Coordinator. Please contact Campus DA Coordinator Janice Hing in the Office of Ethics, Risk and Compliance Services at 643-9318 or jhing@berkeley.edu with any concerns or changes you may have regarding these delegations of authority.

All Best,

Nicholas Dirks

cc: Vice Chancellor John Wilton  
Chief Campus Counsel Chris Patti  
Associate Chancellor Linda Williams  
Chief Audit Executive Wanda Lynn Riley  
Campus DA Coordinator Janice Hing
DA 0856

February 21, 2006

VICE CHANCELLOR – FACILITIES SERVICES
Edward Denton

Re: Delegation of Authority 0856 – Agreements Pertaining to Purchase of Utilities Commodities and Services

Effective immediately, I am redelegating DA 0856 to you as Vice Chancellor – Facilities Services. You are authorized to enter into and to execute agreements pertaining to purchase of utilities commodities and services for the Berkeley campus.

This delegation supersedes the November 12, 1999 redelegation to VC – Business and Administrative Services.

Any redelegation of this authority shall be in writing, with a copy to the Campus Delegations of Authority Coordinator, who will distribute copies to the appropriate Office of the President administrators. Please contact Campus DA Coordinator Cindy Major, Chancellor’s Communications and Resource Center, @ 2-3115 or cmajor@berkeley.edu with any concerns you may have regarding this delegation of authority.

Yours sincerely,

Robert J. Birgeneau

Attachments
cc: Senior Vice President J. Mullinix
    General Counsel J. Holst
    Coordinator—Universitywide Policies N. Capell
    Campus Delegations Coordinator C. Major
    Associate Chancellor J. Cummins
Vice Chancellor Horace Mitchell  
Business and Administrative Services  

Re: Delegation of Authority - Agreements Pertaining to Purchase of Utilities Commodities and Services  

Effective immediately, I am redelegating DA 0856 to you as Vice Chancellor of Business and Administrative Services. You are authorized to enter into and to execute agreements pertaining to purchase of utilities commodities and services for the Berkeley campus.  

Please contact Manager Susan Combs in the Chancellor’s Communications and Resource Center at 643-7311 or via email at scombs@uclink4.berkeley.edu. with any concerns you may have regarding this delegation of authority.  

Robert M. Berdahl  
Chancellor  

Enclosures  

Cc: Vice President L. Hershman  
Vice President B. Darling  
General Counsel James Holst  
Secretary Leigh Trivette  
Special Assistant Jeanne Gardner  
Assistant Chancellor John Cummins  
Manager Susan Combs
DELEGATION OF AUTHORITY

Title: Agreements Pertaining to Purchase of Utilities Commodities and Services

Authority Delegated to: Chancellors, Vice President-Agriculture and Natural Resources


Effective Date of Delegation: January 14, 1985

Delegation

Delegates authority granted to the President in Section 100.4(dd) of the Standing Orders of The Regents to enter into and to execute agreements pertaining to purchase of utilities commodities and services.
CHANCELLORS
VICE PRESIDENT--AGRICULTURE AND NATURAL RESOURCES

Delegation of Authority -- Agreements Pertaining to Purchase of Utilities Commodities and Services

At the November 16, 1984 meeting, The Regents approved deletion of Subsection (9) of Standing Order 100.4(dd), which required that utility agreements exceeding $100,000 per year be authorized by The Regents. The effect of that change is to authorize execution of all such utility agreements by the President under Standing Order 100.4(dd), which provides in part as follows:

100.4 Duties of the President of the University.

***

(dd) Except as otherwise specifically provided in the Bylaws and Standing Orders, the President is authorized to execute on behalf of the Corporation all contracts and other documents necessary in the exercise of the President's duties...

***

Effective immediately, the authority granted to the President in Section 100.4(dd) of the Standing Orders of The Regents to enter into and to execute agreements pertaining to purchase of utilities commodities and services is delegated to you for your area of responsibility. Any redelegation of this authority shall be in writing with copies to the Vice President--Budget and University Relations and the Director--Coordination and Review.

This supersedes Vice President Fretter's letter of January 13, 1981 to Assistant Vice President Baker regarding Utility Agreements.

cc: Laboratory Directors
    Members, President's Cabinet
    Director--Coordination and Review
    Principal Officers of The Regents
January 14, 1985

CHANCELLORS
VICE PRESIDENT--AGRICULTURE AND NATURAL RESOURCES

Delegation of Authority--Agreements Pertaining to Purchase of Utilities Commodities and Services

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David Pierpont Gardner

cc:
Laboratory Directors
Members, President's Cabinet
Director--Coordination and Review
Principal Officers of The Regents