

UNIVERSITY OF CALIFORNIA, BERKELEY

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SANTA BARBARA • SANTA CRUZ

OFFICE OF THE CHANCELLOR
200 CALIFORNIA HALL #1500

BERKELEY, CA 94720-1500

DA 0829

January 21, 2004

TO ALL VICE CHANCELLORS

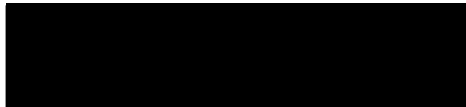
Re: Delegation of Authority 0829 - *Commitments and Expenditures Against the Following Year's Departmental Budget*

President Gardner's letter of December 4, 1984 delegates authority to Chancellors to approve Commitments and Expenditures Against the Following Years' Departmental Budget.

Accordingly, in your positions as Vice Chancellors I am redelegating such authority under the terms stated in President Gardner's letter.

This redelegation shall become effective immediately.

Please contact Cindy Major in the Chancellor's Communications and Resource Center at 642-3115 or via email at cmajor@berkeley.edu with any concerns you may have regarding this delegation of authority.



Robert M. Berdahl
Chancellor

Attachment

cc: Senior Vice President, University Affairs Bruce Darling
General Counsel James Holst
Treasurer of the Regents and Vice President for Investments, David Russ
Secretary of the Regents, Leigh Trivette
Special Assistant-Coordination and Review, J. Gardner
Associate Chancellor John Cummins
Manager Susan Combs



DAVID PIERPONT GARDNER
President

OFFICE OF THE PRESIDENT
BERKELEY CALIFORNIA 94720

December 4, 1984

CHANCELLORS ✓
SENIOR VICE PRESIDENT--ADMINISTRATION
VICE PRESIDENT--AGRICULTURE AND NATURAL RESOURCES

Delegation of Authority--Commitments and Expenditures Against the
Following Year's Departmental Budget

Section 100.4(p) of the Standing Orders of The Regents
states:

(p) The President is authorized to approve the incurring of commitments and expenditures against the following year's budget in advance of the effective date thereof. Advance commitments for expenditure for materials, services, and equipment shall not exceed fifty percent of the Governor's budget proposal to the Legislature for such purposes for the ensuing fiscal year. Advance commitments for appointments shall not exceed the number of positions and the funds provided in the Governor's budget proposal to the Legislature for the ensuing fiscal year. The number of such advance commitments authorized shall be determined annually by the President.

Effective immediately, you are delegated such authority for budgets under your jurisdiction, provided (a) that such commitments and expenditures are not incurred earlier than April 1 of a current fiscal year against the next succeeding fiscal year's funds, (b) that services for which commitments are made are specified for performance on or after July 1 of the succeeding fiscal year, (c) that materials, supplies, and equipment for which expenditures are made prior to June 30 must be for use in the succeeding fiscal year, and (d) that commitments and expenditures are held to the minimum considered necessary for the operations of the departments.

Any redelegation of the above authority shall be in writing with a copy furnished to the Director--Coordination and Review.

This supersedes the letter from President Kerr on this same subject to Chancellors and University-wide Administrative Officers dated March 21, 1966.


David Pierpont Gardner

cc: Members, President's Cabinet
Principal Officers of The Regents
Director--Coordination and Review