

Paul Alivisatos Executive Vice Chancellor & Provost

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March 1, 2018

VICE CHANCELLOR - ADMINISTRTION

RE: Delegations of Authority previously held by the former Vice Chancellor, Administration & Finance (VCAF) and the former Vice Chancellor for Real Estate (VCRE)

With the redistribution of the administrative responsibilities previously held by the former VCAF and VCRE to the new positions of Vice Chancellor of Administration (VCA) and Vice Chancellor of Finance (VCF) this letter is to confirm that effective July 1, 2017, the VCA has delegated authority for the Presidential, Local, and Business & Finance Bulletins listed below.

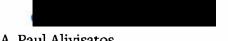
Delegation ID	Description of Authority/URL	Redelegation/Comment
		<u>s</u>
0124	Sign documents in connection with use of industrial alcohol	Supply Chain
		Management
0303	Adopt traffic regulations	No redelegation on file
0415	Dispose of found and unclaimed property	Property Manager
0554	Apply for alcoholic beverage service licenses	Chief of Police
0777	Grant exceptions to the policy regarding employee-vendor	No redelegation on file
	relationships	
0782	File actions in Small Claims courts (for your area of	No redelegation on file
	responsibility)	
0828	Classification authority for staff personnel positions	AVC-HR
0864	Grant permission for use of the University's campus name	Delegated to all Vice
		Chancellors
0865	Grant permission for use of the unofficial seal of the	Delegated to all Vice
	university	Chancellors
1058	Execute agreements	None redelegation on file
1064	Approve third-party agreements for University Vanpool	Chief of Police
	programs	
1097	Execute claims against debtors in bankruptcy, in receivership	No redelegation on file
	or in liquidation, and against estates of deceased persons	
2069	Reduced fee enrollments for selected nursing staff	AVC-HR
2073	Exception to Staff Policy 40.D.2 - Compensation for holiday	AVC-HR
	<u>work</u>	
2075	Classification authority for Professional/Support Staff	AVC-HR
	position and Manager/Senior Professional positions	

2085	Establish local Catastrophic Leave Sharing Programs	AVC-HR
2087	Authority - appointments, promotions, demotions, dismissals	Issued to all VCs
	and Compensation of Certain Staff Personnel	
2100	MATERIEL MANAGER IDENTIFIED - Execute purchase	Chief Procurement
	contracts, subcontracts, and standard purchase orders for	Officer
	materials, goods and services to be supplied to the University	
2106	Enter into written agreements with local law enforcement	Chief of Police
	<u>agencies</u>	
2564	Authority for bid solicitation and execution of construction	For Facilities Services
	contracts	
2595	Authority to Approve Settlements of Claims and Separation	For non-litigated claims
	Agreements with a Value of \$100,000 or Less and Voluntary	and separation
	Separation Program Agreements of Less than \$50,000	agreements.
2612	Authority to execute Amendments, Modifications, and	Director for Property
	Renewals regarding CA Department of Social Services	Management
	<u>Contract No. 16-IA-00775</u>	
A-51	Application of Proceeds from the Sale, Trade-in or Transfer of	Director for Property
	<u>University Property</u>	Management
BUS-2	Authority to Sign Documents in Connection with Use of Tax-	Policy managed by
	Free Alcohol	Procurement.
BUS-19	Registration & Licensing of University-Owned Vehicles	Director for Property
		Management
BUS-29	Management and Control of Inventorial Equipment	Director for Property
		Management
BUS-38	Disposition of Excess Property and Transfer of University-	Director for Property
-	Owned Property	Management
BUS-43	Materiel Management - Purchases of Goods and Services;	Chief procurement
	Supply Chain Management	Officer
BUS-46	Use of University Vehicle	Director for Property
		Management
BUS-54	Operating Guidelines for University Supply Inventories	Director for Property
31		Management
BUS-65	Guidelines for University Mail Services	Director, UC Printing
200 03		Services
BUS-72	Establishment and Review of Auxiliary Enterprises	No further redelegation
203/2	2002 Million and Meridia Million Direct	on file.
Chancellor's	Commercial Use of University Space and Fundraising	on me.
Designee	Activities	
Recognition of Staff	Authority to review and approve when applicable, all	
	applications submitted for recognition as an official UCB Staff	
Organization	Organization.	200

Safeguards,	Responsibility to implement campus-wide safeguards and	
Security and	emergency management programs. Coordinate with local	
Emergency	public safety agencies and establish interagency mutual aid	
Management	agreements as appropriate.	

Any redelegations issued by the former VCAF and/or former VCRE are to remain in force until such time as you rescind or reassign said delegations in writing. Please contact the campus Delegations of Authority Coordinator, Laila DeBerry at 643-0233 or <u>delegations@berkeley.edu</u> with any concerns you may have regarding this delegation of authority.

Signed,



A. Paul Alivisatos Executive Vice Chancellor and Provost

cc: Rosemarie Rae, Vice Chancellor of Finance
David Robinson, Interim Chief Campus Counsel
Wanda Lynn Riley, Chief Audit Executive
Laila DeBerry, Delegations of Authority Coordinator