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May 18, 2010

EXECUTIVE VICE CHANCELLOR & PROVOST

ASSOCIATE VICE CHANCELLOR - BUSINESS & ADMINISTRATIVE SERVICES

RE: Delegation of Authority - *Controlled Substances Program (Business and Finance Bulletin BUS-50)*

In accordance with BUS-50, Controlled Substances Program, Section IV – Responsibilities, I am designating the Executive Vice Chancellor and Provost and the Associate Vice Chancellor – Business & Administrative Services (BAS) as the Responsible Officials to:

1. Establish and oversee the Controlled Substances Program in accordance with DEA regulations and best practices;
2. Sign all DEA registration on behalf of the UC Regents; and
3. As appropriate, grant a Power of Attorney to managers to enable them to obtain and execute order forms for controlled substances. The Responsible Officials may designate one or more individuals to implement and manage the program.

Further clarification of responsibilities is given in BUS-50, section IV and section V. c. (attached). Also attached is BUS-50, Controlled Substances Program – Best Practices Guide.

This letter replaces the delegation on the same subject that was issued on February 22, 2002 to the Vice Chancellor for Research and the Vice Chancellor for Administration.

If you have any questions or concerns regarding this delegation of authority, please contact Cindy Major, Campus Delegations Coordinator, at the Chancellor's Communications & Resource Center, 2-3115 or cmajor@berkeley.edu.

Yours sincerely,

A handwritten signature in cursive script that reads 'Rob'.

Robert J. Birgeneau

cc: Universitywide Policy Coordinator N. Capell
Vice Chancellor for Research G. Fleming
Vice Chancellor F. Yeary
Chief Campus Counsel C. Patti
Associate Chancellor B. FitzPatrick
Associate Chancellor L. Williams
Director – Audit & Advisory Services Wanda Lynn Riley
Director – Office of Environment, Health & Safety M. Freiberg
Director – Procurement Strategies R. Taylor
Campus Delegations Coordinator C. Major