



Nicholas B. Dirks
CHANCELLOR
PROFESSOR OF HISTORY
PROFESSOR OF
ANTHROPOLOGY

200 California Hall #1500
Berkeley, CA 94720-1500
510 642-7464
510 643-5499 FAX
chancellor@berkeley.edu



March 12, 2014

CHIEF EXECUTIVE OFFICER OF BEARS

RE: Delegation of Authority – Management of Foreign Affiliate in Singapore

On February 24, 2011, University Provost and Executive Vice President Lawrence Pitts authorized the Chancellor of the Berkeley campus, on behalf of The Regents of the University of California, to establish and administer a foreign affiliate organization in Singapore, the Berkeley Education Alliance for Research in Singapore Limited (BEARS). BEARS is wholly owned by the University and is to be operated in accordance with the August 2005 *Administrative Guidelines for the Establishment and Operation of University of California Foreign Affiliate Entities (Guidelines)* except as provided in the February 24, 2011 delegation of authority. Two exceptions exist specifically because the funding for BEARS is being provided by the National Research Foundation of Singapore (NRF). The BEARS governing board consists of up to ten members, who can be nominated by Berkeley and the NRF in equal numbers. In addition, the assets of BEARS will not be irrevocably dedicated to the University. In all other respects, BEARS will operate in accordance with the *Guidelines*, as they may from time to time be amended.

Effective immediately, I am delegating to you the authority provided to the Berkeley Chancellor on February 24, 2011.

As the Chief Executive Officer of BEARS, you are authorized to:

1. oversee and administer the operations of BEARS;
2. file appropriate submissions with the competent local authorities;
3. approve disbursements on behalf of BEARS;
4. execute contracts not exceeding \$85,000, which are based on campus agreement templates, for goods or services to be purchased or provided by BEARS;
5. after approval by the campus Business Contracts and Brand Protection Office, execute contracts exceeding \$85,000 for BEARS to provide goods or services;

6. after approval by the campus Procurement Office, execute contracts exceeding \$85,000 for BEARS to purchase of goods or services;
7. after approval by the campus Sponsored Projects Office, execute research agreements and subaward agreements with non-corporate sponsors; and
8. after approval by the campus Industrial Alliances Office execute research agreements and subaward agreements with corporate sponsors.

In exercising the delegated authority described above, you are directed to follow University policy, obtain approvals that may be required under policy, and, as needed, consult with Campus Counsel or the General Counsel. You are also directed to perform the reporting activities required under the *Guidelines*.

This authority may be re-delegated.

All best,



Nicholas B. Dirks

Attachment: Re-delegation Guidelines

cc: Chief Campus Counsel Chris Patti
Vice Chancellor Graham Fleming
Vice Chancellor John Wilton
Dean Shankar Sastry
Campus DA Coordinator Janice Hing

Re-Delegation Guidelines for Administrative Officials Receiving a Delegation Letter from the Chancellor

The Chancellor has delegated certain decision-making authority and financial, administrative, and management responsibilities to you because of your position at UC Berkeley.

Unless, explicitly stated otherwise, you have the authority to re-delegate some or all of this authority further. However, you cannot delegate greater responsibility and decision-making authority than you have been delegated. Moreover, you can't delegate away your accountability to the Chancellor.

- Your re-delegation must be in writing.
- You must ensure that the employee to whom you delegate is qualified.
- You must ensure that the employee to whom you delegate is properly fulfilling their responsibilities – this means some form of ongoing monitoring.
- If you wish to limit further re-delegation, do so explicitly in the delegation letter.

If you allow further re-delegation, you must ensure that these guidelines are followed. These further re-delegations do not eliminate your accountability.

All re-delegation letters must be sent to the Office of Ethics, Risk and Compliance Services (delegations@berkeley.edu). The Campus Delegations Coordinator will up-load your re-delegation letters to the official delegations web site, enabling the campus to know “who is responsible for what.”