



May 25, 2023

Dean, College of Chemistry  
Dean, College of Computing, Data Science, & Society  
Dean, Berkeley School of Education  
Dean, College of Engineering  
Dean, College of Environmental Design  
Dean, Goldman School of Public Policy  
Dean, Haas School of Business  
Dean, School of Information  
Dean, Graduate School of Journalism  
Dean, School of Law  
Executive Dean, College of Letters and Science  
Dean, L&S Division of Arts and Humanities  
Dean, L&S Division of Biological Sciences  
Dean, L&S Division of Mathematical and Physical Sciences  
Dean, L&S Division of Social Sciences  
Dean, School of Public Health  
Dean, Rausser College of Natural Resources  
Dean, School of Social Welfare  
Dean, Wertheim School of Optometry & Vision Science  
University Librarian

**Re: Delegation of Authority – (Exceptional Removal Expenses)**

Pursuant to Presidential Delegation of Authority pertaining to the UC Academic Personnel Manual (APM) 560 policy regarding recruitment of exceptional removal expenses for Academic Non Student Appointees, I am re delegating to your role as Dean the following authority for exceptional expense.

Effective immediately, I delegate to you the authority for:


**RECRUITMENT COSTS**

- Approval of exceptional removal expenses for academic non student appointees other than Lecturers and Senior Lecturers, who are excluded under APM 560 ([http://www.ucop.edu/academic\\_personnel\\_programs/\\_files/apm/apm\\_560.pdf](http://www.ucop.edu/academic_personnel_programs/_files/apm/apm_560.pdf)), with the understanding that such costs are paid from non State sources and/or are allowable expenses on the contract or grant.
- Approval of additional trips for the candidate as needed during the recruitment process.

- Approval of exceptional travel for spouses and/or partners and dependent children.

If you have any questions or concerns, contact the Campus Delegations of Authority Coordinator Andrea Whipple Samuel, at [awhipplesamuel@berkeley.edu](mailto:awhipplesamuel@berkeley.edu).

Sincerely,



Benjamin E. Hermalin  
Executive Vice Chancellor and Provost

cc: David Robinson, Chief Campus Counsel  
Michael Riley, Controller  
Andrea Lambert Tan, Assistant Executive Vice Chancellor and Chief of Staff  
Jaime Jue, Director, Audit and Advisory Services  
Andrea Whipple Samuel, Compliance & Policy Specialist, Delegations of Authority Coordinator