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BOUND FOLDER

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BUS-2

UNIVERSITY OF CALIFORNIA, BERKELEY

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SANTA BARBARA • SANTA CRUZ

OFFICE OF THE CHANCELLOR
200 CALIFORNIA HALL #1500

file

BERKELEY, CA 94720-1500

DA 0124

February 26, 2003

J. F. Fields
Director, Business Services

+PREVS DD
* alcohol
* DA
* signature

Re: Delegation of Authority - Authority to Sign Documents in
Connection with Use of Alcohol

Effective immediately, I am redelegating DA 1024 to you as Director,
Business Services. You are authorized to request permits directly from
the Treasury Department to procure and use tax free alcohol. Attached
for your information is the initial letter of delegation, dated
September 30, 1966 and a copy of the Business and Finance Bulletin BUS-
2.

Please contact Manager Susan Combs in the Chancellor's Communication
and Resource Center at 643-7311 or via email at scombs@uclink4.berkeley.edu
with any concerns you may have regarding this delegation of authority.



Horace Mitchell
Vice Chancellor-Business and
Administrative Services

- cc: Vice President J. Mullinix
- General Counsel James Holst
- Secretary Leigh Trivette
- Special Assistant Jeanne Gardner
- Associate Vice Chancellor Ron Coley
- Associate Chancellor John Cummins
- Manager Susan Combs

2003/02/26