

**DA 1058**

August 28, 2014

ASSOCIATE VICE CHANCELLOR – FINANCE AND CHIEF FINANCIAL OFFICER

RE: Delegation of Authority 1058–Execution of Agreements

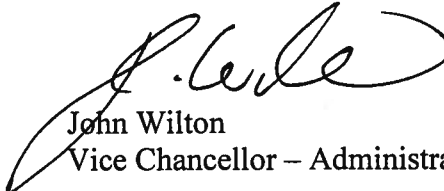
In accordance with authority delegated to Chancellors by President Gardner on December 30, 1991 and the re-delegation to me as Vice Chancellor – Administration & Finance on February 1, 2011, I am re-delegating to the position of Associate Vice Chancellor – Finance and Chief Financial Officer the authority to execute various service agreements required with outside organizations, agencies and individuals to implement approved programs and activities, whether the University is the supplier or recipient of the service covered by the agreement.

Within the scope of this re-delegation, you are authorized to negotiate and execute all such agreements, except those which contain provisions falling within the restrictions and limitations set forth in Standing Order 100.4(dd)(1) and 100.4(dd)(9) or require approval of The Regents because of specific Regental policy, or require approval by the President pursuant to specific memoranda issued from time to time. Notwithstanding Standing Order 100.4 (dd)(9), you may execute State of California Standard Agreements (Form STD 2) which include an indemnity clause under which the University assumes liability for the conduct of persons other than University personnel.

This authority may be re-delegated with the understanding that the re-delegation should be limited to appropriate levels of authority. Your re-delegations should not allow further re-delegation and should follow the re-delegation guidelines found at <http://compliance.berkeley.edu/re-delegation-guidelines-administrative-officials>. All re-delegation letters must be sent to the Office of Ethics, Risk and Compliance Services ([delegations@berkeley.edu](mailto:delegations@berkeley.edu)). The Campus Delegations Coordinator will upload your re-delegations to the official delegations web site, enabling the campus to know who is responsible for what.

Other conditions as stated in President Gardner's December 30, 1991 letter apply, but are not reiterated in this letter. The letter is attached for reference.

Please contact Campus Delegations Coordinator Janice Hing in the Office of Ethics, Risk and Compliance Services at 643-9318 or [jhing@berkeley.edu](mailto:jhing@berkeley.edu) with any concerns or questions you may have regarding this delegation of authority.



John Wilton  
Vice Chancellor – Administration & Finance

Attachments: Gardner letter of December 30, 1991

Cc: Campus Delegations Coordinator Janice Hing  
Chief Campus Counsel Christopher Patti  
Chief Audit Executive Wanda Lynn Riley

UNIVERSITY OF CALIFORNIA

DA 1058

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SANTA BARBARA • SANTA CRUZ

DAVID PIERPONT GARDNER  
President

DATE	INITIALS
11/4/92	CTIEN
	BAGGORN
	CHIE

OFFICE OF THE PRESIDENT  
300 LAKESIDE DRIVE  
OAKLAND, CALIFORNIA 94612-3550

December 30, 1991

**CHANCELLORS****SENIOR VICE PRESIDENT--ADMINISTRATION****VICE PRESIDENT--AGRICULTURE AND NATURAL RESOURCES****Delegation of Authority--Execution of Agreements**

The authority granted to the President under Section 100.4(dd) of the Standing Orders of The Regents is delegated to you, within your areas of jurisdiction, as it pertains to the execution of the various service agreements required with outside organizations, agencies, and individuals to implement approved programs and activities, whether the University is the supplier or recipient of the service covered by the agreement. Within the scope of this delegation, you are authorized to negotiate and execute all such agreements except those which contain provisions falling within the restrictions and limitations set forth in Standing Order 100.4(dd); or require approval of The Regents because of specific Regental policy; or require approval by the President pursuant to specific memoranda issued from time to time. Notwithstanding Standing Order 100.4(dd)(10), you may execute State of California Standard Agreements (Form STD 2) which include an indemnity clause under which the University assumes liability for the conduct of persons other than University personnel.

This delegation is not to be used for transactions which are covered under those authorities delegated in the August 8, 1985 delegation concerning the execution of purchase contracts, sub-contracts, and standard purchase orders for goods and services to be supplied to the University (DA 0878); the December 21, 1987 delegation concerning real property rental agreements (leases) (DA 0951); the March 29, 1988 delegation to solicit and accept or execute certain extramural grants and contracts (DA 0957); the December 8, 1986 delegation concerning affiliation agreements with other institutions or hospitals (DA 0916); the March 24, 1986 delegation to solicit and accept gifts (DA 0894); and those delegations established in Business and Finance Bulletins such as BUS 34, Securing the Services of Independent Consultants, or in University policies such as the University of California Patent Policy or the University Copyright Policy.

This delegation to negotiate and execute service agreements includes, but is not limited to, the following types of agreements:

DELEGATION  
AUTHORITY  
CONTRACTS/  
AGREEMENTS  
VENDORS

- Agreements for concerts, lectures, rental of films, and various theatrical or musical productions.
- Agreements with California schools and/or school districts for teacher training programs.
- Agreements with outside agencies covering the use of facilities and instructors for regular University courses.
- Memoranda of Understanding with counties of the State of California to conduct Cooperative Extension Service educational programs.
- Agreements with outside organizations for employee development assignments.
- Agreements with nonprofit agencies for employment of students under the Work-Study Program.
- Agreements for student health insurance coverage.
- Intercollegiate athletic agreements (except coaching contracts). *X*

*X* All agreements under this delegation must be executed in accordance with the applicable University policies and procedures governing the particular transaction, including, but not limited to, Business and Finance Bulletins, University policies, and relevant guidelines issued by the appropriate functional areas within the Office of the President. All agreements must be approved as to legal form by the General Counsel prior to execution unless previously approved by that office and issued without revision.

The authority provided by this delegation is broad and should be exercised with discretion. Therefore, redelegation should be limited to appropriate levels of authority. Any redelegation shall be in writing with a copy to the appropriate Vice President, the Special Assistant--Coordination & Review, the General Counsel of The Regents, and the Secretary of The Regents.

This delegation is effective immediately and supersedes President Saxon's April 25, 1980 delegation to Chancellors, the Vice President--Agriculture and University Services, the Executive Assistant to the President, and the Vice President--Financial and Business Management on the same subject (DA 0668).

  
David Pierpont Gardner

cc: Laboratory Directors  
Members, President's Cabinet  
University Controller  
Special Assistant--Coordination & Review  
Principal Officers of The Regents