

BUS 46

June 19, 2015

ASSOCIATE VICE CHANCELLOR – FINANCE AND CHIEF FINANCIAL OFFICER

RE: Delegation of Authority – *Use of University Vehicle* (Business and Finance Bulletin BUS-46)

In accordance with Business and Finance Bulletin BUS-46, *Use of University Vehicles*, I am delegating to you as Associate Vice Chancellor – Chief Financial Officer, the responsibility to implement and administer the provisions of this bulletin in all areas under the Chancellor's jurisdiction per BUS-46 section IV.A which are:

1. The control and use of University vehicles under his or her custody;
2. Establishing and maintaining procedures for approving authorized drivers;
3. Appropriate campus delegations, directives, and procedures to implement University policy;
4. The provision of supplemental campus policy as needed; and
5. Forwarding a copy of campus policies and procedures which implement this Bulletin, and any future modifications, to the Office of the Assistant Vice President – Facilities Administration, attention Director Business Analysis

This delegation is effective immediately and can be redelegated.

Please contact Campus Delegations of Authority Coordinator Laila DeBerry ldeberry@berkeley.edu with any concerns you may have regarding this delegation of authority.

Sincerely,


John Wilton
Vice Chancellor, Administration & Finance

cc: Chief Campus Counsel C. Patti
Chief Audit Executive W. Riley
Campus Delegations Coordinator L. DeBerry