

UNIVERSITY OF CALIFORNIA, BERKELEY

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March 9, 2011

VICE CHANCELLOR – ADMINISTRATION & FINANCE

RE: Delegation of Authority – Disposition of Excess Property and Transfer of University-Owned Property (*Business and Finance Bulletin BUS-38*)

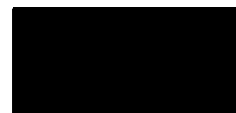
Revised Business and Finance Bulletin BUS-38, Disposition of Excess Property and Transfer of University-Owned Property, delegates to the Chancellors certain authorities with respect to the disposition and transfer of all classifications of property, not just equipment. I am delegating to the Vice Chancellor – Administration & Finance those authorities contained in the Bulletin. This re-delegation is effective immediately.

Along with the re-delegated authority, I also name the Vice Chancellor – Administration & Finance as the Equipment Administrator and the Surplus Administrator for the campus.

You may re-delegate portions of these authorities. However, the authority to approve exceptions contained in Section III, D. “Prohibition of Sales to Certain Employees and Their Near Relatives” may not be re-delegated.

If you have any questions or concerns regarding this delegation of authority, please contact Cindy Major, Campus Delegations Coordinator, at the Chancellor’s Communications & Resource Center, 2-3115 or cmajor@berkeley.edu

Yours sincerely,



Robert J. Birgeneau

cc: Associate Chancellor B. FitzPatrick
Chief Campus Counsel Christopher M. Patti
Audit & Advisory Services Director Wanda Lynn Riley
Campus Delegations Coordinator C. Major