

UNIVERSITY OF CALIFORNIA, BERKELEY

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OFFICE OF THE VICE CHANCELLOR,
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A-54

October 11, 2012

Assistant Vice Chancellor and Controller

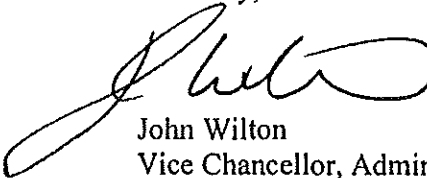
Re: Business and Finance Bulletin A-54 – *Agency Account*

To the position of Assistant Vice Chancellor and Controller, this letter serves as your authorization to approve the establishment of agency accounts. The guidelines and procedures are described in Business and Finance Bulletin A-54 (Agency Accounts). A yearly status report on these accounts will need to be provided to me.

This authorization also includes the approval of direct payroll charges and purchases through the Campus Purchasing Department, provided they are in conformance with the guidelines established under the Business and Finance Bulletin referenced above.

If you have any questions or concerns regarding this delegation, please contact the Campus Delegations Coordinator Janice Hing in the Office of Ethics, Risk & Compliance Services, at 643-9318 or via email at jhing@berkeley.edu.

Sincerely,



John Wilton
Vice Chancellor, Administration and
Finance

cc: Audit & Advisory Services Director Wanda Lynn Riley
Campus Delegations Coordinator Janice Hing
Chancellor's Communications & Resource Center Coordinator Cindy Major