

UNIVERSITY OF CALIFORNIA, BERKELEY

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March 23, 2011

VICE CHANCELLOR – ADMINISTRATION & FINANCE

RE: Business and Finance Bulletin Delegations held by the former Vice Chancellor position of Administration

This is to confirm that the delegations of authority contained in the Business and Finance Bulletins listed below, and formerly held by the Vice Chancellor – Administration position, are now re-delegated to the position of Vice Chancellor – Administration & Finance.

A-54	Agency Accounts
A-59	Costing & Working Capital for Auxiliary & Services Enterprises
BUS-2	Authority to Sign Documents in Connection with Use of Alcohol
BUS-46	Use of University Vehicle
BUS-49	Cashiering Responsibilities & Guidelines
BUS-55	Determination of Financial Feasibility of Projects Requiring Loan Financing
BUS-72	Establishment and Review of Auxiliary Enterprises
BUS-77	Independent Contractor Guidelines
G-24	Notaries Public
G-34	Bankruptcy Claims

The effective date of the re-delegations is February 1, 2011.

Any re-delegation shall be in writing, with a copy to the Campus Delegations of Authority Coordinator. Please contact Campus DA Coordinator Cindy Major, Chancellor's Communications and Resource Center, @ 2-3115 or cmajor@berkeley.edu with any concerns you may have regarding these delegations of authority.

Yours sincerely,



Robert J. Birgeneau

cc: Associate Chancellor B. FitzPatrick
Chief Campus Counsel C. Patti
Director – Audit & Advisory Services W. Riley
Executive Assistant – AVC Finance & Controller L. Lozano
Campus Delegations Coordinator C. Major