February 1, 2011

VICE CHANCELLOR – ADMINISTRATION & FINANCE

RE: Delegations of Authority held by the former Vice Chancellor - Administration position

This is to confirm that all Presidential delegations of authority (listed below) formerly held by the Vice Chancellor – Administration position, are now re-delegated to the position of Vice Chancellor – Administration & Finance, effective immediately.

DA 0124 Authority to sign Documents in Connection with use of Alcohol
DA 0303 Authority to Adopt Traffic Regulations
DA 0342 Payroll Deductions for Charitable Contributions
DA 0349 Health Service Fees for Summer Session Students
DA 0415 Found and Unclaimed Property
DA 0447 Minimum Benefit Criteria for Health Insurance Coverage of Foreign Students
DA 0483 Release of University Surplus Property
DA 0554 University Approval of Liquor Licenses for Campus Facilities
DA 0782 To File Actions in Small Claims Court
DA 0828 Classification Authority for Staff Personnel Positions (Pending Union Negotiations)
DA 0864 Policy to Permit Use of the University’s Name
DA 0865 Policy to Permit Use of the Unofficial Seal
DA 0881 Salary Advances to newly Employed Aliens
DA 0882 Approval of Individual Exceptions Regarding Premium Overtime
DA 0886 Demotion or Downward Reclassification, Exceptions to Adjustment Upon
DA 1058 Execution of Agreements
DA 1064 Third Party Agreements, University Vanpool Programs
DA 1084 Compensation for Administrative and Professional Staff (A&PS) Health Care Titles
DA 1097 Claims against Debtors in Bankruptcy and against Estates
DA 2027 Authorization to Implement Revised UC Relocation Regulations
DA 2055 Declaration of Official Intent to Reimburse Capital Expenditures from Proceeds of Indebtedness
DA 2068 Uniform Replacement Allowances (Staff policy 35)
DA 2069 Reduced Fee Enrollments – Exceptions to Staff Policy 51
DA 2070 Exceptions to Staff Policy 30.I., Restrictions (Additional Compensation)
Compensation for Overtime, Exceptions to Staff Policy 32.C.
Compensation for Holiday Work, Exceptions to Staff Policy 40.D.2
Ancillary Pay Practices
Classification Authority for Professionals/ Support Staff and Manager/
Senior Professional Positions
Fair Labor Standards Act (FLSA) Exemption Status
Establishment of Catastrophic Leave Sharing Program
Execution of Certifications of Application for Hazard Mitigation Grant Program (HGMP)
Execution of Purchase Contract, Subcontracts, and Standard Purchase Orders for
Materials, Goods and Services to be Supplied to the University
To Enter into Written Agreements with Local Law Enforcement Agencies
Consistent with California Education Code Section 67381
To Write Off Bad Debts
To Approve Settlements of Claims and Separation Agreements With a Value of
$100,000 or Less and Voluntary Separation Program Agreements of Less Than
$50,000
Transfer of Funds for Minor Capital Improvement Projects
Amendments to the Capital Improvement Program for Non-State Funded Minor
Capital Improvement Projects with a Total Project Cost Not to Exceed $750,000, for
Non-State-Funded Major Capital Improvements with a Total Project Cost Not to
Exceed $5,000,000

Any re-delegation of the above authorities shall be in writing, with a copy to the Campus
Delegations of Authority Coordinator. Please contact Campus DA Coordinator Cindy Major,
Chancellor’s Communications and Resource Center, @ 2-3115 or cmajor@berkeley.edu with any
concerns you may have regarding these delegations of authority.

Yours sincerely,

Robert J. Birgeneau

cc: Associate Chancellor B. FitzPatrick
Associate Chancellor L. Williams
Chief Campus Counsel C. Patzi
Director - Audit & Advisory Services W. Riley
Campus Delegations Coordinator C. Major
Dear Colleagues:

The Office of the President has delegated authority to Chancellors for the "exclusive purpose of signing the Designation of Applicant's Agent Resolution and Certification attached to each application submitted by their campuses to the Governor's Office of Emergency Services for consideration under the Hazard Mitigation Grant Program (HMGP)."

By copy of this memo, I am notifying the Office of the President that I redelegating the above authority to the position of Vice Chancellor-Capital Projects for HMGP applications that fall under the jurisdiction of that office and to the Vice Chancellor - Business and Administrative Services for HMGP applications that fall under the jurisdiction of that office. This delegation of authority is limited to the signing and certification of the HMGP applications prepared and submitted by this campus and is intended to facilitate the submission of authorized HMGP applications for consideration by the appropriate state and federal agencies.

Sincerely,

Robert M. Berdahl
Chancellor

cc: Senior Vice President-Business and Finance Kennedy
Vice President for Budget Hershman
Special Assistant-Coordination and Review Gardner

bcc: UCB Police Chief Harrison
Director Spencer
Manager Klatt
Executive Director Coley
DELEGATION OF AUTHORITY

Title: Execution of Certifications of Application for Hazard Mitigation Grant Program (HGMP)


Effective Date: Immediately
DA 2096

February 17, 1998

CHANCELLORS

Delegation of Authority--Execution of Certifications of Application for Hazard Mitigation Grant Program

Section 100.4 (dd) of the Standing Orders of The Regents grants the President execution authority with respect to contracts or grants.

Effective immediately, this authority is delegated to you for the exclusive purpose of signing the Designation of Applicant's Agent Resolution and Certification attached to each application submitted by your respective campuses to the Governor's Office of Emergency Services (OES) for consideration under the Hazard Mitigation Grant Program (HMGP). Under the Hazard Mitigation Grant Program, uncommitted funds are available to your campuses on a one-time basis from the Federal Emergency Management Agency (FEMA). These funds are provided on a seventy-five/twenty-five percent cost share basis, with seventy-five percent designated to come from federal funds and twenty-five percent from non-federal funds.

This delegation of authority is limited to the signing and certification of the HMGP applications prepared and submitted by each of your campuses and is intended to facilitate the submission of properly authorized HMGP applications for consideration by OES and FEMA.

Any redelegation of the above authority shall be in writing with copies to the Senior Vice President--Business and Finance, the Vice President for Budget and the Special Assistant--Coordination & Review.

Richard C. Atkinson
President

cc: Members, President's Cabinet
    Assistant Vice President Bocchicchio
    Special Assistant Gardner
    Principal Officers of The Regents