March 1, 2006

ASSOCIATE VICE CHANCELLOR – HEALTH & HUMAN SERVICES
Steve Lustig

RE: Delegations of Authority and Business & Finance Bulletins held by former Assistant Vice Chancellor positions– Human Resources and University Health & Counseling Services

Effective March 1, 2006, the Delegations of Authority and Business & Finance Bulletins that were held by the Assistant Vice Chancellor – Human Resources and the Assistant Vice Chancellor – University Health & Counseling Services, are redelegated to the position of Associate Vice Chancellor – Health and Human Services. The delegations for the new position are as follows:

DA 0447 Minimum Benefit Criteria for Health Insurance Coverage of Foreign Students
DA 0828 Classification Authority for Staff Personnel Positions (Pending Union Negotiations)
DA 0882 Approval of Individual Exceptions
DA 0886 Demotion or Downward Reclassification; Exceptions to Adjustment Upon
DA 1084 Compensation for Administrative and Professional Staff (A&PS) Health Care Titles
DA 2069 Reduced Fee Enrollments – Exceptions to Staff Policy 51
DA 2070 Exceptions to Staff Policy 30.L, Restrictions (Additional Compensation)
**DA 2071** Compensation for Overtime, Exceptions to Staff Policy 32.C
DA 2073 Compensation for Holiday Work, Exceptions to Staff Policy 40.D.2
DA 2074 Ancillary Pay Practices
DA 2075 Classification Authority for Professional/ Support Staff & Manager/ Senior Professional Positions
DA 2076 Fair Labor Standards Act (FLSA) Exemption Status
DA 2085 Establishment of Catastrophic Leave Sharing Program
BUS-73 Workers’ Compensation Self-Insurance Program
BUS-77 Independent Contractor Guidelines
These delegations of authority are effective immediately. Any redelegation shall be in writing, with a copy to the Campus Delegations of Authority Coordinator who will distribute copies to the appropriate Office of the President and campus administrators. Please contact Campus DA Coordinator Cindy Major, Chancellor's Communications and Resource Center, @ 2-3115 or cmajor@berkeley.edu with any concerns you may have regarding these delegations of authority.

Yours sincerely,

Nathan Brostrom
Vice Chancellor – Administration

Attachments

cc: Senior VP-Business & Finance, J. Mullinix
Associate VP-Human Resources and Benefits, J. Boyette
Assistant VP-Employee and Labor Relations, L. Levin
Coordinator-Universitywide Policies, N. Capell
Secretary of the Regents, L. Trivette
General Counsel, J. Holst
Treasurer of the Regents and VP for Investments, D. Russ
Associate Chancellor J. Cummins
Coordinator - Campus Delegations, C. Major
VERE CHANCELLOR - ADMINISTRATION
Nathan Brostrom

RE: Delegations of Authority held by the former Vice Chancellor positions of Business and Administration and of Budget and Finance

With the merging of the administrative offices and reporting units of the VC – Business and Administrative Services and the VC - Budget & Finance into the new office of VC – Administration, I redelegate to you in your position as Vice Chancellor – Administration, these Delegations of Authorities:

DA 0124  Authority to sign Documents in Connection with use of Alcohol
DA 0303  Authority to Adopt Traffic Regulations
DA 0342  Payroll Deductions for Charitable Contributions
DA 0349  Health Service Fees for Summer Session Students
DA 0415  Found and Unclaimed Property
DA 0447  Minimum Benefit Criteria for Health Insurance Coverage of Foreign Students
DA 0483  Release of University Surplus Property
DA 0554  University Approval of Liquor Licenses for Campus Facilities
DA 0782  To File Actions in Small Claims Court
DA 0864  Policy to Permit Use of the University’s Name
DA 0865  Policy to Permit Use of the Unofficial Seal
DA 0877  Exception to Location Control Point Restriction
DA 0881  Salary Advances to newly Employed Aliens
DA 0882 Approval of Individual Exceptions Regarding Premium Overtime
DA 0886 Demotion or Downward Reclassification, Exceptions to Adjustment Upon
DA 1058 Execution of Agreements
DA 1064 Third Party Agreements, University Vanpool Programs
DA 1084 Compensation for Administrative and Professional Staff (A&PS) Health Care Titles
DA 1097 Claims against Debtors in Bankruptcy and against Estates
DA 2007 To Write Off Bad Debts
DA 2027 Authorization to Implement Revised UC Relocation Regulations
DA 2054 Settlement of Claims
DA 2055 Declaration of Official Intent to Reimburse Capital Expenditures from Proceeds of Indebtedness
DA 2068 Uniform Replacement Allowances (Staff policy 35)
DA 2069 Reduced Fee Enrollments – Exceptions to Staff Policy 51
DA 2070 Exceptions to Staff Policy 30.L, Restrictions (Additional Compensation)
DA 2071 Compensation for Overtime, Exceptions to Staff Policy 32.C
DA 2073 Compensation for Holiday Work, Exceptions to Staff Policy 40.D.2
DA 2074 Ancillary Pay Practices
DA 2075 Classification Authority for Professionals/ Support Staff and Manager/ Senior Professional Positions
DA 2076 Fair Labor Standards Act (FLSA) Exemption Status
DA 2085 Establishment of Catastrophic Leave Sharing Program
DA 2096 Execution of Certifications of Application for Hazard Mitigation Grant Program (HGMP)
DA 2100 Execution of Purchase Contract, Subcontracts, and Standard Purchase Orders for Materials, Goods and Services to be Supplied to the University
DA 2106 To Enter into Written Agreements with Local Law Enforcement Agencies Consistent with California Education Code Section 67381
DA 2125 Transfers of Funds for Minor Capital Improvement Projects
These authorizations are effective immediately. Any redelegation of authority shall be in writing, with a copy to the Campus Delegations of Authority Coordinator who will distribute copies to the appropriate Office of the President administrators. Please contact Campus DA Coordinator Cindy Major, Chancellor's Communications and Resource Center, @ 2-3115 or cmajor@berkeley.edu with any concerns you may have regarding these delegations of authority.

cc: Senior Vice President J. Mullinix  
General Counsel J. Holst  
Coordinator—Universitywide Policies N. Capell  
Associate Chancellor J. Cummins  
Campus Delegations Coordinator C. Major

Yours sincerely,

Robert J. Birgeneau
DELEGATION OF AUTHORITY

Title: Exceptions to Staff Policy 32.0 - Compensation for Overtime


Effective Date: Effective Immediately. Supersedes DA 0936 dated 7/31/87
CHANCELLORS

Delegation of Authority--Exceptions to Staff Policy 32.C--Compensation for Overtime

Staff Policy 32.C defines the standard workweek and provides that only time actually worked shall be counted in determining premium overtime. For persons in the following classes, effective immediately, you are authorized to grant exceptions to that policy in order that both paid holiday leave and paid vacation leave may be counted as time worked for the purposes of calculating premium overtime for persons with assigned work schedules of 40 hours in one workweek:

Administrative Nurse I - Supervisor (9124)
Clinical Nurse III - Supervisor (9128)
Clinical Nurse II - Supervisor (9129)
Administrative Nurse II (9133)
Senior Nurse Anesthetist - Supervisor (9145)

If a nurse works on an observed holiday, only the time actually worked shall be counted as time worked for the compensation of premium overtime; the pay for the holiday cannot also be counted as time worked.

This delegation supersedes Delegation of Authority 0936, dated July 31, 1987, from President Gardner to the Chancellors. Any redelegation of this authority shall be in writing with copies to the Assistant Vice President--Human Resources and the Special Assistant--Coordination & Review.

Sincerely,

Richard C. Atkinson
President

cc: Members, President’s Cabinet
Assistant Vice President Levin
Special Assistant Gardner
Principal Officers of The Regents