Assistant Vice Chancellor – Human Resources
Jeannine Raymond

RE: Redelegations of Authority and Business and Finance Bulletins – Human Resources and Health and Human Services

Effective June 19, 2006, the Redelegations of Authority and Business & Finance Bulletins that were held by Associate Vice Chancellor – Health and Human Services, are redelegated to the position of Assistant Vice Chancellor – Human Resources. The delegations for the new position are as follows:

DA 0828 Classification Authority for Staff Personnel Positions (Pending Union Negotiations)
DA 0882 Approval of Individual Exceptions
DA 0886 Demotion or Downward Reclassification; Exceptions to Adjustment Upon
DA 1084 Compensation for Administration and Professional Staff (A&PS) Health Care Titles
DA 2069 Reduced Fee Enrollments – Exceptions to Staff Policy 51
DA 2070 Exceptions to Staff Policy 30.L, Restrictions (Additional Compensation)
DA 2071 Compensation for Overtime, Exceptions to Staff Policy 32.C
DA 2073 Compensation for Holiday Work, Exceptions to Staff Policy 40.D.2
DA 2074 Ancillary Pay Practices
DA 2076 Fair Labor Standards Act (FLSA) Exemption Status
DA 2085 Establishment of Catastrophic Leave Sharing Program
BUS-77 Independent Contractor Guidelines

These delegations of authority are effectively immediately. Any redelegation shall be in writing, with a copy to the Campus Delegations of Authority Coordinator who will distribute copies to the appropriate Office of the President and campus administrators. Please contact Campus DA Coordinator Cindy Major, Chancellor’s Communications and Resource Center @2-3155 or cmajor@berkeley.edu with any concerns you may have regarding these delegations of authority.

Sincerely

Steve Lustig
Associate Vice Chancellor – Health and Human Services

cc: Assistant VC – Employee and Labor Relations Coordinator – Universitywide Policies
Associate Chancellor J. Cummins
Coordinator – Campus Delegations
Title: Exceptions to Policy 30.L, Restrictions (Additional Compensation)

Source of Delegation: Atkinson letter of 7/29/96

Effective Date: Immediately
CHANCELLORS
LABORATORY DIRECTORS
SENIOR VICE PRESIDENT--BUSINESS AND FINANCE
VICE PRESIDENT--AGRICULTURE AND NATURAL RESOURCES

Delegation of Authority--Exceptions to Policy 30.L, Restrictions (Additional Compensation)

Staff Policy 30.L provides that an employee who is appointed at 100 percent time shall not receive additional compensation for any work which is related to the employee’s appointment. Payments for overtime earned by non-exempt employees, payments for teaching regularly scheduled University Extension courses, and administrative stipends are exempted from this restriction.

Effective immediately, in your respective areas of responsibility, you are authorized on an exceptional basis to permit a full-time employee appointed to a Professional and Support Staff position to receive an additional appointment for work in another department or in a different class in the same department provided that:

- it is impractical to employ another person;
- the additional appointment will not exceed a total of twelve calendar months;
- the time worked on the additional appointment will not be detrimental to the employee’s performance; and
- the employee’s full-time department head agrees to the arrangement.

Part-time appointments that total more than 100 percent may also be permitted under the conditions listed above.

If an employee works full-time in an exempt class, including any academic position, and works additional hours in another class that is non-exempt, no premium overtime will be
paid as long as the time spent performing non-exempt duties in both positions totals less than 20 percent in which case the time spent in the non-exempt position will be compensated at the straight time rate of that position.

If the employee works full-time in a non-exempt class and works overtime in a class that is exempt, including any academic position, the overtime shall be compensated at the premium rate.

Any redelegation of this authority shall be in writing with copies provided to the Senior Vice President--Business and Finance and to the Special Assistant--Coordination & Review.

Sincerely,

Richard C. Atkinson
President

cc: Members, President's Cabinet
Assistant Vice President Levin
Special Assistant Gardner
Principal Officers of The Regents